

Parks and Recreation Advisory Board
Regular Meeting Minutes
December 17, 2012

Meeting called to order by Mr. Scott Gerlach, Chairman at 6:07 p.m.

Roll Call: Scott Gerlach, Chairman
 Jennie Urtel, Secretary
 Tim Miner – Excused absence
 Dean Whitcomb
 Rebecca Wilder
 Steve Fletcher
 Carl Towne
 Nancy Kessler
 Paul Peters

Approval of previous meeting minutes:

Voice vote: Ayes Unanimous
 Nays None

Announcements and Communications:

Steve Fletcher announced that the small playground presented by PAB to the Township Board was approved. There will be an article regarding the playground in an upcoming edition of the South Lyon Herald.

Call to Public:

None

Reports:

Winterfest:

- If anybody has any businesses that is interested in donating or supporting Winterfest send their contact information to the Winterfest Committee.

Community Center:

- Steve Fletcher and Mike Kramer presented the survey results to Lyon Township and City of South Lyon during their regularly scheduled Board meetings showing the positive outcome and ask for “seed” money to move forward. Both Lyon Township and City of South Lyon approve \$10,000.00

- 2 more presentations will take place with Green Oak Township and Salem Township in January.

PAB Subcommittee's report

- South Lyon Panther's and South Lyon Lacrosse presented to PAB during the October meeting and the Committee met with the South Lyon Junior League.
- S.L. Junior League has an interest in partnering with the PAB to use the ball fields at the East end of Atchison Park.
- Will also be contacting the possibility of travel teams utilizing park space as well as Total Sports.

Approval of previous meeting minutes:

- Table item 10e
- Remove item 10f

Voice vote: Ayes Unanimous

Nays None

Unfinished Business:

- Currently looking for candidates to replace Rebecca Wilder
- Rebecca Wilder officially resigns at end of December 17, 2012 meeting.

New Business:

Kim Thompson – Executive Director of the Chamber of Commerce for the South Lyon Area

- Would like to request the use of Atchison Park for the Kelly / Miller Circus on Sunday, August 11, 2013. There will be 2 shows, 2:00 p.m. and 5:00 p.m. and possibly a third show at 8:00 p.m.
- When the circus came this past summer the last show was sold out and the 1st show was nearly sold out.
- HVA, Sheriff and Civil Air Patrol are all on board for the circus to come again this coming August.
- There was some concern from Committee members regarding timing, restoration and clean up. The Township had to rent some equipment to restore the area after the circus left due to ruts from vehicles. There needs to be enough time to allow for restoration of the field for Panther use.
- Kim offered that the Chamber will reimburse the Township for field damage. She will also contact S.L. Panthers well in advance of the circus arriving to discuss timing and field readiness .
- Kim stated that the Application fee is \$400.00 and wondered if there were fees on top of the application fee for grassy area fix's.
- The Chamber profited approx \$1,900.00
- A question was asked if there are any other flat areas in Atchison park that could be utilized that would not affect any sports teams, there are not.
- The timing of the circus is: 8-11-13 at 6:30 a.m. the trucks / rigging arrives. On 8-12-13 at 5:30 a.m. the trucks leave.
- Motion was carried to call a vote to recommend the Kelly / Miller Circus use Atchison Park

Voice vote: Ayes Unanimous

Nays None

Wade Shows

- Wade Shows would like to bring a carnival to Atchison Park on July 18 – 21, 2013.
- There are no events or sports conflicting with this time.
- Ride inspections are hired 3rd party by Wade Shows
- Food vendors will submit to Health Dept for independent licenses
- Health Dept will give permits for overnight camping for carnival employees
- Wade Shows does not provide First Aid – usually provided by local municipality. Wade Shows will work with medics during carnival duration
- Based on past experiences the typical profit share amount back to municipality that hosts carnival is between \$20,000.00 and \$25,000.00
- Wade Shows will reimburse for location repairs
- Based on past experiences Wade Shows has seen security costs to local municipalities costing approx \$1,500.00 to \$4000,00.
- Wade Shows is OK with allowing a non-compete event along side carnival (ex. Car show, craft show, etc). They would very much encourage such events.
- A question was asked if Wade Shows has a problem deleting the “automatic renewal” line in their contract. They do not have a problem
- There is a concern using the top of the hill due to the potential weight limitations due to soil settling. For 2013 the flat area behind the Fire Station will be the best spot for the carnival. Other areas will be looked at for potential future use.

Motion to adjourn meeting at 9:00 p.m.

- A voice vote was called: Ayes Unanimous
Nays None

Respectfully submitted

Jennifer Urtel

PAB Secretary