



Nays: None  
Absent: Vince DeAngelis, Mark Mitra

6. Approval of Agenda

Lannie Young made a motion to approve the agenda with the addition of Wade Shows Presentation as Item#7B1 and all other items moved down one number. Bryan Wallace offered support for the motion, which was approved unanimously.

7. Action items

A. Old Business

No old Business

B. New Business

1) Wade Shows Presentation

Joanna Hardesty representing Wade Shows presented a proposal from Wade Shows in which she outlined two options for providing 5 days of carnival entertainment during the week proceeding and during the 2012 Kite Festival. Ms. Hardesty explained she needed a commitment from the Board in order to put the event on her calendar. No funds were requested at this time.

Jay Howie made a motion to accept Wade Shows Option #1 Full Service Planning proposal for the 2012 Lyon Township Kite Festival with involvement of members of the DDA and the Township Board. Lannie Young offered support for the motion, which was approved unanimously.

Tamra Ward and Tim Miner offered to participate on behalf of the DDA, along with Jim Chuck and John Bell representing the Kite Festival Committee.

2) Meadow Fence Compensation

Lannie Young explained to the DDA members the previous agreement regarding payment for a new fence on Mr. Meadow's property, to replace the one taken down as part of the Southwest Ring Road Project.

Tamra Ward made a motion to approve payment of an amount not to exceed \$1,800.00 to Mr. Douglas Meadows in lieu of the DDA installing a new fence. Bryan Wallace offered support for the motion, which was approved unanimously by roll call vote.

Roll call: Ayes: Tim Miner, Jay Howie, Bryan Wallace, John Bell, Lannie Young, Tamra Ward, Troy Powe  
Nays: None

3) Rohrscheib Attorney Fees Regarding NE Ring Road

Matt Quinn explained the responsibility of the DDA for payment to the Rohrscheib attorney Alan Ackerman. According to Mr. Quinn, Mr. Ackerman forgot to submit a request for attorney fees and costs necessitated by the Township's condemnation of the Rohrscheib parcels, as part of the northeast ring road project, which was detailed in his September 19, 2011 email. Mr. Quinn recommended the DDA authorize a total payment of \$30,467.

**Lannie Young made a motion to authorize Township Attorney Matt Quinn to negotiate an amount not to exceed \$30,467.00 to complete the condemnation of the Rohrscheib property. Tim Miner offered support for the motion, which was approved unanimously by roll call vote.**

**Roll call: Ayes: Bryan Wallace, John Bell, Troy Powe, Lannie Young, Tamra Ward, Jay Howie, Tim Miner  
Nays: None**

**4) Image Continuity**

Jay Howie explained that when he heard that the Township Board was not totally happy with the proposed design of the new flag he questioned whether we have continuity with all materials.

Discussion took place regarding continuity and design.

Consensus of the Board was that the flag design be sent back to the Design Committee with Tamra Ward and Tim Miner offering to assist, and with an invitation extended to several members of the Board of Trustees to participate in development of new design for the Township flag.

**5) Sign Grant**

Discussion was held regarding the clarification necessary in dealing with the sign grant guidelines.

**Lannie Young made a motion that Chris Doozan and Matt Quinn come up with amended sign grant guidelines. Tamra Ward offered support for the motion, which was approved unanimously.**

**6) FY 2012 Budget**

Lannie Young reported that he and Michelle Aniol have been working on the 2012 budget and Mr. Young presented the DDA members with a preliminary 2012 DDA Budget.

**8. Reports/Announcements**

**A. Sign Grant Applications**

Considerable discussion was held regarding the sign grant application program, who should be eligible for the grants and who administratively, should be approving these grants. It was agreed that the two applications previously approved will be funded as agreed upon.

**B. Grand River Sewer Project**

Nikki Jeffries reported that the plans and specifications are available for pick up and the bid opening will be held on October 21, 2011. The bid will be approved at the November DDA Meeting and construction will start immediately thereafter.

**C. Southwest Roundabout Landscaping**

Nikki Jeffries reported that the watering and cultivating was removed from the contract and the township will be responsible for this with the contractor inspecting the plants during the summer months. Flagpole sleeves and light foundations will be installed and the planting will begin afterward with the flagpoles installed as soon as they arrive.

**D. Park and Recreation Plan Update**

Chris Doozan reported that the Planning Commission approved the scope of services for the Park and Recreation Master Plan Update at their October 10, 2011 meeting. The Planning Commission also requested that the Township Board at their November meeting re-establish the Park Committee.

**E. Website Update**

No report presented.

**F. Form Base Code Workshop**

Due to the difficulty of scheduling joint meetings a Form Base Code Workshop will be presented to the DDA at their November Meeting. Additional workshops will be offered to the Township Board and the Planning Commission if they so request.

**G. Welcome to Lyon Initiative**

John Bell reported that several businesses have been welcomed to the DDA District and this will continue. The question of whether to reach out beyond the DDA District was presented. The DDA had no objection to the program being extended throughout the community.

**H. Historic Photo Lending Program**

Mr. Bell reported that the new photographs are now on display in the Township Hall. The previous photographs are being circulated and loaned out throughout the community offering

them one per business. If additional photographs are requested it will be at the expense of the business owner.

**I. Building Permits**

John Bell informed the DDA that there has been a 60% increase in building permits over September of 2010.

**9. Committee Information and Updates**

**A. Economic Restructuring**

In the absence of Mark Mitra no report was presented.

**B. Promotion**

Troy Powe reported on the progress of Winterfest.

**C. Design**

No report presented.

**D. Organization**

No report presented.

**Adjournment**

**Troy Powe made a motion to adjourn. Tamra Ward offered support for the motion, which was approved unanimously. Meeting adjourned at 9:20 p.m.**

Respectfully submitted,

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Rose Case  
DDA Recording Secretary

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Bryan Wallace