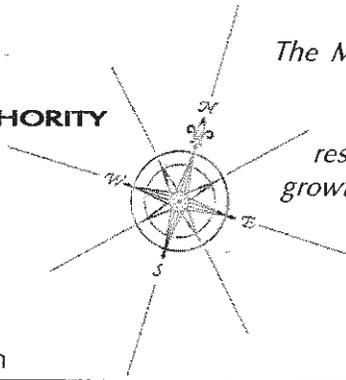


LYON TOWNSHIP

DOWNTOWN DEVELOPMENT AUTHORITY and DEVELOPMENT CITIZENS COUNCIL

Tuesday, October 11, 2011
7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson



*The Mission of the Lyon Township DDA
is to assist public and private
development efforts; to stimulate
residential, commercial and industrial
growth and create a vibrant community
where people live, work and play.*

1. Call to Order Regular Meeting/Roll Call:

_____ Bell	_____ DeAngelis	_____ Howie
_____ Miner	_____ Mitra	_____ Powe
_____ Wallace	_____ Ward	_____ Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes: *September 13, 2011*

5. Approval of Consent Agenda: (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)

6. Approval of Agenda

7. Action Items:

A. Old Business

None

B. New Business

- 1) Meadows Fence Compensation: *Discussion and possible action to authorize payment of \$1,800 to Doug Meadows in lieu of installing a new fence.*
- 2) Rohrscheib Attorney Fees Regarding NE Ring Road: *Discussion and possible action to approve payment of fees to Rohrscheib Attorney, Alan Ackerman.*
- 3) Image Continuity: *Discussion and possible action to refine and coordinate the DDA's marketing media, as it pertains to the development of alternative design for a Township/DDA Flag, an update of the ICSC Brochure, and marketing of events, and overall promotion of the DDA/Township.*
- 4) Sign Grant: *Discussion and possible action to clarify sign grant for a tenant/property owner that receives a variance for his/her sign.*
- 5) FY 2012 Budget: *Discussion and possible action regarding preliminary budget for FY 2012.*

8. Reports/Announcements:

- A. Sign Grant Applications: *Report by Michelle Aniol*
- B. Grand River Sewer Project: *Status report regarding schedule/bids/contract award/construction of the sanitary sewer - Nikki Jeffries*
- C. Southwest Roundabout Landscaping: *Update by Nikki Jeffries*
- D. Park and Recreation Plan Update: *Planning Commission is scheduled to consider written scope of work, per DDA request, on Monday, October 10, 2011.*

- E. Website Update: *Report by Chriss Roberts.*
- F. Form Based Code Workshop: *Report by Chris Doozan*
- G. Welcome to Lyon Initiative *Report by John Bell*
- H. Historic Photo Lending Program: *Report by John Bell*
- I. Building Permits: *Report by John Bell/Michelle Aniol*

9. Committee Information and Updates

- A. Economic Restructuring: *Mark Mitra.*
- B. Promotion: *Winter Fest Updates- Troy Powe*
- C. Design: *Jay Eldridge*
- D. Organization: *Jay Howie*

10. Items Removed From the Consent Agenda For Action or Discussion

11. Outstanding Items/Issues – No Action/No Discussion

- A. New Hudson Cemetery Fence Maintenance – awaiting estimates
- B. Sidewalk Extension on east side of Milford Road
- C. Developers Review of Vision Plan
- D. Website Management Training
- E. Main Street Oakland County Mentor Program
- F. New Hudson Road Abandonment

12. Adjournment

Consent Agenda

i.	DTE Energy, Grand River Streetlights, Invoice received, Sept 29, 2011:.....	\$145.91
ii.	DTE Energy, Lyon Center Drive East Streetlights, Invoice received, Sept 29, 2011:.....	\$196.08
iii.	DTE Energy, New Hudson Drive West Streetlights, Invoice received, Sept 29, 2011:.....	(\$10.33)
iv.	Water Resource Commission, Inspection fee, Invoice received, Sept 16, 2011:.....	\$620.00
v.	Costco, Historic photo reproduction, Receipt dated, Aug 29, 2011:.....	\$62.99
vi.	American Planning Association, annual membership dues, Invoice dated Sept 22, 2011:.....	\$245.00
vii.	Sam's Club, Copy paper, Receipt dated, Sept 15, 2011:.....	\$54.50
viii.	Walmart, Picture frames, Receipt dated, Sept 26, 2011:.....	\$32.00
ix.	Walmart, Frames, Receipt dated, Sept 23, 2011:.....	\$17.94
x.	Main Street Art, Photo matting, Receipt dated, Sept 20, 2011:.....	\$52.00
xi.	Oriental Trading, Ribbon, Receipt dated, Sept 22, 2011:.....	\$25.74
xii.	Quill, Gold burst award seal, Invoice dated, Sept 15, 2011:.....	\$3.41
xiii.	Alana's Landscaping, Roundabout landscape maintenance Aug & Sept, Invoice dated, Sept 29, 2011:.....	\$250.00
xiv.	Brien's Services, Lawn care, Invoice No., 4239:.....	\$125.00
xv.	Brien's Services, Lawn care, Invoice No., 4246:.....	\$75.00
xvi.	Brien's Services, Lawn care, Invoice No., 4240:.....	\$75.00
xvii.	Brien's Services, Lawn care, Invoice No, 4801:.....	\$50.00
xviii.	Brien's Services, Lawn care, Invoice No., 4795:.....	\$50.00
xix.	Brien's Services, Lawn care, Invoice No., 4794:.....	\$100.00
xx.	D&R Pay Estimate #10, Southwest Ring Road Project, Report dated, August 23, 2011:.....	\$63,432.27
xxi.	ICSC Michigan Retailers Breakfast, Registration confirmation, dated Aug 23, 2011:.....	\$120.00
xxii.	Jennifer R. Duncan Graphic Design and Web Marketing, WinterFest logo & flyer:.....	\$80.00
xxiii.	Schenden Communications, WinterFest public relations, Invoice dated, Sept 2011:.....	\$750.00
xxiv.	Michelle Aniol, Expense Report dated, Oct 4, 2011:.....	\$248.71
xxv.	GQS, Legal Services, SW Ring Road Project, Invoice dated, Sept 15, 2011:.....	\$30.50
xxvi.	GQS, Legal Services for DDA, Invoice dated, Sept 15, 2011:.....	\$752.00
xxvii.	GWE, SW Ring Road Contract Administration, Invoice dated, Aug 31, 2011:.....	\$966.00

xxviii. GWE, DDA Engineering Services, Invoice dated, Aug 31, 2011:.....	\$792.00
xxix. GWE, SW Ring Road, Invoice dated, Aug 31, 2011:.....	\$1039.00
xxx. GWE, Grand River Streetscape (Sewer) Design Services, Invoice dated, Aug 31, 2011:.....	\$11,046.00
xxxi. GWE, Future Park Concept, Invoice dated, Sept 1, 2011:.....	(\$2,945.00)
xxxii. GWE, Future Park Concept, Invoice dated, Sept 23, 2011:.....	(\$2,280.00)
xxxiii. GWE, Future Park Concept, Invoice dated Aug 29, 2011:.....	(\$2,181.00)

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.