

CHARTER TOWNSHIP OF LYON  
DOWNTOWN DEVELOPMENT AUTHORITY  
and DEVELOPMENT AREA CITIZENS COUNCIL

Tuesday, April 12, 2011

7:00 pm

Lyon Township Municipal Building  
58000 Grand River Avenue, New Hudson

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1. Call to Order Regular Meeting/Roll Call:

_____ Bell	_____ Miner	_____ Wallace
_____ DeAngelis	_____ Mitra	_____ Ward
_____ Howie	_____ Powe	_____ Young

2. Pledge of Allegiance

3. Public Discussion, non-agenda items

4. Approval of Prior Meeting Minutes – March 8, 2011

5. Approval of Consent Agenda: (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)

6. Approval of Agenda

7. Action Items:

A. Old Business

- 1) Grand River Streetscape: Discussion and possible action regarding extension of sewer along Grand River Avenue to include Lyon Center Drive East (DDA tabled issue to April 12, 2011).
- 2) LED Lighting: Discussion and possible action regarding the conversion of 26 existing decorative metal halide lamps to clear globe LED lamps.
- 3) Main Street Oakland County Mentor Program: Discussion and possible action to decide whether to move forward with an application to Main Street Oakland County's Mentor Program.

B. New Business

- 1) Marketing Assistance: Discussion and possible action regarding request to provide marketing funding for the Lyon Township Warm Winter Fest.
- 2) Farmers Market: Discussion and possible action to direct Promotion or Economic Restructuring Committee to consider and report back to the DDA on the establishment a Farmers Market using the Tractor Supply Company parking lot.

8. Reports/Announcements:

- A. Website Update: Report from Website Committee.
- B. Master Plan Update: Chris Doozan.
- C. Business Assistance Team (BAT): Michelle Aniol.
- D. 2011 Census Data: Township population increased experienced a 32% to 14,545 over the last ten years. Articles appeared in both the Oakland Press and South Lyon Herald newspapers.
- E. Urban Land Institute (ULI) Detroit-Public Private Partnership Forum: Report submitted by Michelle Aniol.
- F. 2011 DDA Monthly Budget Report

9. Committee Information and Updates

- A. Economic Restructuring: None
- B. Design: None

C. Organization: None

D. Promotion: *Kite Festival Update – John Bell; Winter Fest Updates- Troy Powe*

## 10. Items Removed From the Consent Agenda For Action or Discussion

### 11. Outstanding Items/Issues – No Action/No Discussion

- A. Sidewalk Extension on east side of Milford Road
- B. Developers Review of Vision Plan
- C. Website Management Training
- D. New Hudson Road Abandonment

## 12. Adjournment

### Consent Agenda

- Andrew Misner: \$1,934.37, Tax payback, Invoice dated, Mar. 31, 2011
- Michigan Festivals and Events: \$160, Annual Membership Dues, Invoice dated, Apr. 1, 2011
- D&R Earthmoving, LLC: \$180,268.03, Pay Estimate No. 8/Contract Modification No. 6, dated Mar. 29, 2011
- DTE Energy: \$173.54, Grand River Avenue Street lighting, Invoice rec'd, Mar. 31, 2011
- DTE Energy: \$191.53, Lyon Center Drive East Street lighting, Invoice rec'd, Mar. 31, 2011
- DTE Energy: \$505.04, New Hudson Drive West Street lighting, Invoice rec'd Mar. 9, 2011
- DTE Energy: \$261.56, Lyon Center Drive East Street lighting, Invoice rec'd, Mar. 7, 2011
- DTE Energy: \$236.73, Grand River Avenue Street lighting, Invoice rec'd, Mar. 4, 2011
- HSBC Business Solutions: \$24.99, Poster from Costco, Invoice rec'd Mar. 15, 2011
- Michelle Aniol: \$248.60, March Expense Report, dated Mar. 29, 2011
- Tech Resources: \$300, Computer Repair Services, Invoice rec'd Mar. 11, 2011
- Vanguard Title Insurance: \$125, Abstract/Title Search, parcel 21-04-476-043 (Madeline), Invoice dated, Mar. 8, 2011
- WRC: \$600, Soil Erosion Permit, SW Ring Road Project, Invoice dated Apr. 6, 2011
- Bell's Landscaping: \$1,044, Sidewalk snow and ice removal service, Invoice dated, Feb. 28, 2011
- Bell's Landscaping: \$1,044, Sidewalk snow and ice removal service, Invoice dated, Mar. 7, 2011
- Crain's Detroit: \$36, Subscription fee, Order Confirmation dated, Mar. 3, 2011
- Patricia Carcone: \$305.78, property taxes, 21-03-303-001 & 21-04-477-024, 2010 Winter statement
- Environmental Management, LLC: \$250, tree and brush mulching and installation of erosion mat at S.E. corner of GR/Milford Rd, Invoice dated, Mar. 8, 2011
- Gabe, Quinn & Seymour: \$396.50, Professional Legal Services, Invoice dated, Mar. 17, 2011
- Gabe, Quinn & Seymour: \$1,160.41, SW Ring Road, Invoice dated, Mar. 17, 2011
- GWE: \$368, Professional Engineering Services, Invoice dated, Mar. 18, 2011
- GWE: \$967, Survey work - SW Ring Road, Invoice dated, Mar. 18, 2011
- GWE: \$2484, Contract Administration-SW Ring Road, Invoice dated, Mar. 18, 2011
- GWE: \$6,720, Design services-Grand River Streetscape, Invoice dated, Mar. 18, 2011

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Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.