

**LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL**

Tuesday, March 8, 2011

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. **Call to Order Regular Meeting/Roll Call**
2. **Pledge of Allegiance**
3. **Public Discussion, non-agenda items**
4. **Approval of Prior Meeting Minutes – February 8, 2011**
5. **Approval of Agenda**
6. **Approval of Consent Agenda:** (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)
7. **Presentation:**
 - A. Grand River Sanitary Sewer – *Presentation by Joe Moore, Dubois-Cooper regarding Grand River Sanitary Sewer grinder pump.*
8. **Action Items:**
 - A. **Old Business**
 - 1) Grand River Streetscape: *Discussion and possible action regarding extension of sewer along Grand River Avenue to include Lyon Center Drive East.*
 - 2) Website Update: *Discussion and possible action to classify the DDA as a Local Government entity on the new website.*
 - 3) Wayfinding Signage: *Discussion and possible action regarding Township/DDA logo and wayfinding signage in the New Hudson area.*
 - 4) ULI Detroit-2nd Annual Public-Private Partnership Forum: *Discussion and possible action regarding attendance at the forum.*
 - 5) FY 2011 Workplan: *Final discussion and action to adopt goals and objectives for 2011.*
 - B. **New Business**
 - 1) Costello Building Improvements: *Discussion and possible action regarding rehabilitation of Costello Building.*
 - 2) MDOT Bicycle and Pedestrian Training Program: *Discussion and possible action regarding applying to co-hosting "Training Wheels" On-road bicycle facilities with the Road Commission for Oakland County (RCOC) and Oakland County Planning and Economic Services (PEDS).*
 - 3) Small Town and Rural Development Conference: *Discussion and possible action regarding attendance at the April conference.*
 - 4) Engineering Services RFP: *Discussion and possible action regarding Engineering Services RFP review, following evaluation update by Vince DeAngelis.*
9. **Reports/Announcements:**
 - A. House Bill 4317: *Report from DDA Attorney, Matt Quinn.*

- B. Master Plan Update: Chris Doozan will update the Board on the progress of the Master Plan Update.
- C. 2011 DDA Monthly Budget Report: Michelle Aniol will present the monthly budget report
- D. MEDA Capital Day Report: Handouts from Michigan Depts. of Agriculture and Transportation are provided for informational purposes.

10. Committee Information and Updates

- A. Economic Restructuring: Mark Mitra-Attorney rates
- B. Design: None
- C. Organization: None
- D. Promotion: Winter Fest Updates- Troy Powe

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

- A. Main Street Oakland County Mentor Program – Organization Committee will consider next steps after the first of the year
- B. Sidewalk Extension on east side of Milford Road
- C. Developers Review of Vision Plan
- D. Website Management Training
- E. New Hudson Road Abandonment

13. Adjournment

Consent Agenda

- Bell's Landscaping: \$1,044, Sidewalk snow and ice removal service, Invoice dated, Feb. 22, 2011
- Quill: \$168.70, office supplies, order invoice dated, Feb. 10, 2011
- DTE: \$81.71, New Hudson Drive West, Invoice rec'd, Feb. 15, 2011
- Gabe, Quinn, & Seymour: \$232.09, Professional Legal Services, Invoice dated, Feb. 16, 2011
\$1,206.81, Southwest Ring Road, Invoice dated, Feb. 16, 2011
- GWE: \$460, Professional Engineering Services, Invoice dated, Feb. 18, 2011
\$1,120, SW Ring Road, Invoice dated, Feb. 18, 2011
\$3,312, SW Ring Road Contract Administration, Invoice dated, Feb. 18, 2011
\$8,984.50, Grand River Streetscape, Invoice dated, Feb. 18, 2011
- McKenna: \$2,033.63, Professional Planning Services, Invoice dated, Mar. 3, 2011
- Petty Cash: \$22.53, Breakfast meeting with Tom Duncan; receipt dated, Mar. 3, 2011

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.