

**LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL**

Tuesday, February 8, 2011

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

- 1. Call to Order Regular Meeting/Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Discussion, non-agenda items**
- 4. Approval of Prior Meeting Minutes – January 11, 2011**
- 5. Approval of Agenda**
- 6. Approval of Consent Agenda:** (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)
- 7. Presentation:**
 - A. Citizens Bank – *Citizens Bank presentation regarding its Small Business Loan Program(s).*
- 8. Action Items:**
 - A. **Old Business**
 - 1) Grand River Streetscape: Discussion and possible action to select a landscaping option for the final Grand River Streetscape engineering plans.
 - 2) FY 2011 Workplan: Continue discussion and possible action to establish goals and objectives for 2011, as well as to prioritize projects for the next 5 years.
 - B. **New Business**
 - 1) Costello Building Improvements: Discussion and possible action regarding rehabilitation of Costello Building.
 - 2) New Business “Welcome to Lyon Initiative”: Discussion regarding a new business initiative and possible action to assign the Organization or Promotion Committee the task of developing materials to implement a new business initiative, and then submitting them to the DDA for review and approval.
 - 3) ULI Detroit-2nd Annual Public-Private Partnership Forum: Discussion and possible action regarding attendance and exhibition at the forum.
- 9. Reports/Announcements:**
 - A. Website Update:
 - B. Master Plan Update: *Chris Doozan will update the Board on the progress of the Master Plan Update.*
 - C. 2011 DDA Monthly Budget Report: *Michelle Aniol*
- 10. Committee Information and Updates**
 - A. Economic Restructuring:
 - 1) Committee recommendations regarding consultant services – Lannie Young

- B. Design: None
- C. Organization: None
- D. Promotion: Chamber Breakfast and Winter Fest Updates- Troy Powe

11. Items Removed From the Consent Agenda For Action or Discussion

12. Outstanding Items/Issues – No Action/No Discussion

- A. Main Street Oakland County Mentor Program – Organization Committee will consider next steps after the first of the year
- B. Sidewalk Extension on east side of Milford Road
- C. Developers Review of Vision Plan
- D. Website Management Training
- E. New Hudson Road Abandonment

13. Adjournment

Consent Agenda

- Bell's Landscaping: \$1,044, Sidewalk snow and ice removal service, Invoice dated, Jan. 18, 2011
\$1,044, Sidewalk snow and ice removal services, Invoice dated, Jan. 26, 2011
\$1,044, Sidewalk snow and ice removal services, Invoice dated, Jan. 31, 2011
- Costco: \$49.98, poster printing for DDA/Chamber Breakfast, receipt dated, Jan. 20, 2011
- Bon-A-Rose Catering: \$750.50, DDA Business Breakfast, invoice received, Jan. 21, 2011
- D&R Earth Moving, LLC: \$412,620.17, SW Ring Road Construction, pay estimate #7, dated Jan. 24, 2011
- Quill: \$24.82, office supplies, invoice dated, Jan. 25, 2011
- Andrew Meisner, Oakland County Treasurer: \$3,799.71, Invoice dated, Jan. 31, 2011
- MEDA: \$80.00, MEDA Capital Day Conference Registration, receipt dated, Jan. 25, 2011
- DTE: \$254.98, Lyon Center East Street light
\$246.84, Grand River Avenue Street lights
- Gabe, Quinn, & Seymour: \$762.66, Professional Legal Services, Invoice dated, Jan. 18, 2011
\$1,253.23, Southwest Ring Road, Invoice dated, Jan. 18, 2011
- GWE: \$920, Professional Engineering Services, Invoice dated, Jan. 19, 2011
\$3,665, SW Ring Road, Invoice dated, Jan. 19, 2011
\$4,109, SW Ring Road Construction Administration, Invoice dated, Jan. 19, 2011
\$6,152.50, Grand River Streetscape, Invoice dated, Jan. 19, 2011
- McKenna: \$2,934.42, Professional Planning Services, Invoice dated, Feb. 3, 2011

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.