

LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL

Tuesday, December 14, 2010

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order Regular Meeting/Roll Call
2. Pledge of Allegiance
3. Public Discussion, non-agenda items
4. Approval of Agenda
5. Approval of Consent Agenda: (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)
6. Action Items:
 - A. Website Management Training – Discussion and possible action on proposal to send Katherine Nelson to Schoolcraft Community College Web Site Design and maintenance training.
 - B. Chamber of Commerce Breakfast: Discussion and possible action to host the January 21, 2011 Chamber of Commerce Breakfast and use it an opportunity to present the DDA's plan to install a new sanitary sewer along Grand River Avenue.
 - C. Seasonal Maintenance: Discussion and possible action regarding snow removal and lawn mowing within the downtown district and along the ring road.
7. Reports/Announcements:
 - A. Website Update: PowerPoint presentation of the new website's capabilities. Staff training, site launch and other aspects of the new website will be discussed.
 - B. Master Plan Update: Chris Doozan will present an update of the Plan for New Hudson.
 - C. Final Grand River Streetscape Geometrics: Written report from GWE, based on the meeting with RCOC on Tuesday, December 7, 2010.
 - D. SW Roundabout Update: Written report from GWE.
 - E. New Hudson ROW Abandonment: The road abandonment petition has been signed by all owners of property adjacent to New Hudson Road, with the exception of one. Additional signatures of freeholders in the Township have been obtained. Talks are on-going with the owner of the gas station. A public hearing will be scheduled for January 2011.
 - F. Citizens Bank – Citizens Bank will be making a presentation at the January 2011 DDA meeting regarding its Small Business Loan Program.
 - G. New Hudson Drive West Article – Opening of New Hudson Drive West announced in South Lyon Herald. Article was the direct result of press release. Copy of article and press release included in DDA packet.
 - H. SEMCOG Quick Facts – Community Fiscal Capacities, 2010 Report.
8. Committee Information and Updates
 - A. Economic Restructuring:
 - 1) Consultant Services Analysis Update – Mark Mitra
 - B. Design:
 - 1) Wayfinding Project Update – J. Eldridge
 - C. Organization: None
 - D. Promotion: None
9. Items Removed From the Consent Agenda For Action or Discussion
10. Outstanding Items/Issues – No Action/No Discussion

- B. Sidewalk Extension on east side of Milford Road
- C. Developers Review of Vision Plan

11. Adjournment

Consent Agenda

- DDA Meeting Minutes: Nov. 9, 2010
- 2011 DDA Meeting Calendar
- McKenna: Revised Invoice dated, December 9, 2010 (credit of \$2,161.20)
- GWE: Invoice dated, November 12, 2010, Professional Engineering Services, (\$1,314)
Invoice dated, November 12, 2010, Southwest Ring Road Contract Admin, (\$34,680.96)
- Gabe, Quinn, & Seymour: Invoice dated, November 16, 2010, Professional Services (\$1,067.55)
Invoice dated, November 16, 2010, Southwest Ring Road (\$856.08)
- Andrew E. Meisner, Oakland County Treasurer, Walmart Tax Tribunal (\$47,123.83)
- DTE Energy; streetlight electricity (\$227.96)
- DTE Energy; streetlight electricity (\$201.58)
- Sinacori Landscaping: Invoice No. 13813 dated, Sept. 14, 2010, NE RND (\$5,040)
Invoice No. 13884 dated, Sept. 16, 2010, NW RND (\$495)

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.