

REVISED AGENDA

LYON CHARTER TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY and DEVELOPMENT AREA CITIZENS COUNCIL

Tuesday, November 9, 2010

7:00 pm

Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. **Call to Order Regular Meeting/Roll Call**
2. **Pledge of Allegiance**
3. **Public Discussion, non-agenda items**
4. **Approval of Agenda**
5. **Approval of Consent Agenda:** (Item #10 below is reserved for any items removed from the Consent Agenda for action or discussion)
6. **Action Items:**
 - A. Streetscape Update – Discussion and possible action regarding RCOC request for a cross section and simple concept plan with the proposed bike lanes.
 - B. Mission Statement – Discussion and possible action regarding adoption of a Mission Statement for the DDA
 - C. Economic Development Preparedness Study – Discussion and possible action regarding a survey to determine the economic development preparedness of the Township.
 - D. 2011 Budget – Discussion and possible action regarding FY 2010 budget
7. **Committee Information and Updates**
 - A. Design:
 - 1) Wayfinding project update – J. Eldridge
 - 2) Development and Façade Improvement Grant Program Update – M. Aniol
 - B. Organization:
 - C. Promotion:
 - D. Economic Restructuring:
 - 1) Electric Charging Stations - Recommendation to Board - Mark Mitra
8. **Reports/Announcements:**
 - A. Master Plan Update – C. Doozan
 - B. Website Update – Jay Howie
 - C. New Hudson ROW Abandonment: *The road abandonment petition has been signed by officials from the Church, Walmart, Concordia Management and Comerica Bank and Lyon Towne Center Association. A letter is being drafted to the owner's of the New Hudson Inn property. Discussions continue with owner of BP Station.*
 - D. Citizens Bank – *Citizens Bank would like to make a presentation at the January 2011 DDA meeting regarding its Small Business Loan Program.*
 - E. Status of NE Roundabout update – *Sinacori has satisfactorily addressed the outstanding issues cited in the September 29, 2010 McKenna report. Payment for materials and labor regarding the replacement ballasts is on hold, pending a discussion between McKenna and Sinacori.*
 - F. SW Roundabout Update – N. Jeffries
9. **Items Removed From the Consent Agenda For Action or Discussion**
10. **Outstanding Items/Issues – No Action/No Discussion**
 - A. Main Street Oakland County Mentor Program – Organization Committee to review and recommend next steps to Board

- B. Sidewalk Extension on east side of Milford Road
- C. Developers Review of Vision Plan
- D. Consulting Services

11. Adjournment

Consent Agenda

- DDA Meeting Minutes: Oct. 12, 2010
- McKenna: Invoice dated, Oct. 11, 2010, Professional Planning Services (\$4,084.73)
Invoice dated, Oct. 11, 2010, Northeast Ring Road Construction Project (\$2495.62)
Invoice dated, Nov. 3, 2010, Professional Planning Services (\$3,275.88)
Invoice dated, Nov. 3, 2010, NE Roundabout ((\$655.90)
Invoice dated, Nov. 3, 2010, Grand River Streetscape Construction Dwgs (\$805)
- GWE: Invoice dated, Oct. 13, 2010, Professional Engineering Services (\$1,567)
Invoice dated, Oct. 13, 2010, Township Sidewalk Extension Project (\$5,163.50)
Invoice dated, Oct. 13, 2010, Southwest Ring Road (\$38,429.50)
Invoice dated, Oct. 13, 2010, Grand River Streetscape (\$23,384)
- Gabe, Quinn, & Seymour: Invoice dated, Oct. 18, 2010, Professional Legal Services (\$1392.51)
Invoice dated, Oct. 18, 2010, Northeast Ring Road (\$46.42)
Invoice dated, Oct. 18, 2010, Southwest Ring Road (\$789.07)
- ASTI Environmental Services: Invoice dated, Oct. 26, 2010, Pontiac Trail Roundabout (\$6,621.25)
- Sinacori Landscaping: Invoice No. 13801 dated, Sept. 7, 2010, NE RND (\$990)
Invoice No. 13813 dated, Sept. 14, 2010, NE RND (\$31,629)
Invoice No. 13926 dated, Nov. 1, 2010, NE RND (\$340)
Invoice No. 13802 dated, Sept. 7, 2010, NW RND (\$330)
Invoice No. 13836 dated, Sept. 16, 2010 NW RND (\$405)

Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the Clerk's Office at (248) 437-2240, at least forty-eight hours prior to the meeting. Our staff will be please to make the necessary arrangements.