

**Charter Township of Lyon  
Downtown Development Authority (DDA)**

**Meeting Minutes**

**October 12, 2010**

Chairman Jay Howie called the meeting to order at 7:00 p.m.

Members present included Lannie Young, Vince DeAngelis, Bryan Wallace, Jay Howie, Mark Mitra, John Bell

Members absent were Tim Miner, Troy Powe, Tamra Ward.

Others present included Chris Doozan, Interim DDA Director, Matt Quinn, Township Attorney, Eric Lord, Township Engineer, Michelle Aniol, DDA Administrator, Courtney Piotrowski, McKenna Associates

3 guests

**Public Discussion, non-agenda items.** No discussion.

**Approval of Agenda.** John Bell made a motion to approve the agenda as revised. Mark Mitra offered support for the motion, which was approved unanimously.

**Approval of Consent Agenda.** Lannie Young made a motion to approve the consent agenda with the removal of the See, Say & Do Invoice. Vince DeAngelis offered support for the motion, which was approved.

**Roll call:**  
**Ayes:** Lannie Young, Vince DeAngelis, Jay Howie, Mark Mitra, Bryan Wallace, John Bell  
**Nays:** None  
**Absent:** Tim Miner, Troy Powe, Tamra Ward

**Electric Charging Stations – Discussion and possible action regarding the installation of free electric charging statons in the Hamlet.** Michelle Aniol explained that the DDA members are being asked this evening to direct the Economic Restructuring Committee to study the feasibility of Public Charging Stations in the development of the Hamlet as it pertains to the Grand River Streetscape Project. At the conclusion the committee would report back to the DDA.

Ms. Aniol noted that the Detroit Metro Area is one of nine regions targeted nationally for charging stations. These stations would be free, but the maintenance, installation and electricity cost would be the responsibility of the community they are installed in.



Jay Eldridge made a recommendation that Dan Cheresko be appointed as a member of the Design Committee and gave a brief introduction of Mr. Cheresko's background in the community.

**Lannie Young made a motion to accept the recommendation of the Design Committee to appoint Dan Cheresko as a member of that committee. John Bell offered support for the motion, which was approved unanimously**

**Recommendation for the addition of bicycle lanes to streetscape plan.** Jay Eldridge explained that they have looked into the addition of bike lanes because RCOC is not permitting angle parking at this point due to the Grand River traffic speeds.

Mr. Eldridge explained that they have looked at the prospect of having bike lanes in the extra space between parallel parking and the moving lanes on Grand River. This would promote the downtown as being bike friendly and also connect to the trails in the area.

Jay Howie asked if there is more grant money available if we are bike path friendly and Michelle Aniol responded that it does enhance and strengthen the case for additional grants.

Chris Doozan stated that in the short term it is acceptable but it is before the DDA to make a decision as to whether it should be taken to the RCOC or not. Mr. Doozan continued that angle parking is something that will not happen for quite some time and a bike lane would work with parallel parking.

Lannie Young questioned the additional engineering cost and Eric Lord suggested presenting this new plan to the RCOC first to get their reaction before discussing the additional cost.

**Mark Mitra made a motion to open discussion to add striped bike lanes to the current plan going from Cherry Street to Shefpo Street in the downtown area. John Bell offered support for the motion, which was approved unanimously.**

**A sidewalk from the bike path to the new roundabout.** John Bell stated that putting a sidewalk from the bike path on Milford Road to the new roundabout was previously discussed. Mr. Bell questioned whether the Design Committee should look into the economics and the feasibility of doing this. It was noted that crossing the drains would be required.

Jay Howie stated that he believes that this is a piece of the puzzle that is missing and he feels it is necessary to look into doing this.

**John Bell made a motion that Design Committee investigate the feasibility of putting in a sidewalk from the bike path to the new roundabout and bring their recommendation back to the November meeting of the DDA. Lannie Young offered support for the motion, which was approved unanimously.**

### **Organization**

**Committee roles and responsibilities.** Jay Howie stated that there has been some discussion on what committees can and can't do. A finance meeting was just held and Mr. Howie noted that we have to be

very conscious of the dollar and be very careful not to have overlapping engineering meetings, planning meetings, etc.

**Master Plan Update.** Chris Doozan reported that they have reviewed ten chapters of the Master Plan and are now incorporating the Lyon Center Vision Plan and then the Implementation Plan and it will be done at that point. When these last two chapters are completed then the approval process can begin.

Jay Howie asked if there is a beginning and an end to this and Chris Doozan responded that the end is coming shortly.

Mr. Doozan stated that it will take about two months for the finished document and then it will go into the approval process. Because of State law it will have to be mailed out to the neighboring communities and also Oakland County and they have ninety days to respond. Mr. Doozan explained that it takes about six months to get final approval.

John Bell asked if when approved will there be zoning changes and was told by Mr. Doozan that there will be changes but they shouldn't take that long.

### **Promotion**

**Development of an annual festival.** In Troy Powe's absence Michelle Aniol reported that a meeting was held and there was discussion about a summer festival. Planning should begin now and since the DDA is not chartered to put on a festival they are hoping that someone in the community will step up and take on the leadership for a festival of this nature.

**Call for a new committee chair.** Jay Howie announced that Troy Powe, due to business commitments, finds it necessary to step down as Promotion Committee chairman. Troy will stay on for a while but Mr. Howie suggested that the committee actively look for a new chairman. Troy will remain on the committee as a member.

### **Economic Restructuring**

Mark Mitra stated that the Economic Restructuring Committee met this evening and their purpose was to look at the DDA costs. What they came up with is a request to review all professional service expenditures for the years 2008, 2009 and 2010 to see if anything can be done to reduce costs within the DDA.

**Status of RCOC Approval of Streetscape.** Eric Lord reported that he has no report this evening due to the fact that all work on the streetscape has been suspended for the present time.

**Status of NE and NW Roundabout Update.** Chris Doozan reported that the NW Roundabout is finished and a punch list has been put together for the NE Roundabout. As of today none of the items on the punch list have been completed. Mr. Doozan noted that they have until October 25<sup>th</sup> to complete the items on the list.

John Bell asked if a ceremony of some type is in order upon the completion of the roundabout and it was agreed that this would be a good idea to assign this project to the Promotion Committee.



**Vince DeAngelis made a motion to approve the October payment of \$2800.00 to See, Say & Do. Bryan Wallace offered support for the motion, which was approved unanimously.**

**Roll call: Ayes: John Bell, Jay Howie, Vince DeAngelis, Mark Mitra, Bryan Wallace**

**Regular meeting closed for Executive Session.**

**Executive Session closed.**

**Vince DeAngelis made a motion to adjourn. Mark Mitra offered support for the motion, which was approved unanimously. Meeting adjourned at 8:55 p.m.**

Respectfully submitted,

---

Rose Case  
Recording Secretary

---

Chris Doozan  
Interim DDA Director

---

Bryan Wallace  
DDA Secretary