

**CHARTER TOWNSHIP OF LYON  
DOWNTOWN DEVELOPMENT AUTHORITY  
Meeting Minutes  
August 10, 2010**

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Prior to the meeting, a presentation was made at 6:30 p.m. to members of the business community. Lannie Young presented an overview and description of the Downtown Development Authority; Chris Doozan described the Lyon Center Vision Plan; Stacey Tobar provided details about the streetscape; and, Eric Lord presented engineering-related information.

In response to questions from the audience, the following responses were offered:

- Abandonment of New Hudson Road will be accomplished in the next couple of months. The goal is to complete the abandonment of Pontiac Trail by the end of the year.
- The streetscape (with sanitary sewers) will be completed by November 2011.
- No plans have been finalized for road closures in conjunction with the Grand River project.
- The construction schedule and other construction information will be communicated to businesses.
- Sanitary sewers will be on the south side.
- The DDA has approved grant programs for façade, sign and development improvements.
- The DDA does not anticipate maintaining the parking lots behind the buildings on the south side of Grand River Ave. Beneficiaries of the parking should help with the maintenance.

## **REGULAR MEETING**

Chairman Howie called the regular meeting to order at 7:30 p.m.

Members Present: Lannie Young, Tamra Ward, Jay Howie, John Bell, Vince DeAngelis, Troy Powe, and Tim Miner

Members Absent: Bryan Wallace, Mark Mitra

Also Present: Matt Quinn, Township Attorney, Chris Doozan, Township Planner, Stacey Tobar, McKenna Associates, and Eric Lord, Giffels-Webster, Engineer.

**Consent Agenda.** Tim Miner made a motion to approve the consent agenda as presented. Vince DeAngelis supported the motion, which was approved unanimously by the members present.

Roll call: Ayes: Young, Ward, Howie, Bell, DeAngelis, Powe, and Miner  
Nays: None  
Absent: Wallace, Mitra

**Public Discussion—Non-Agenda Items.** Troy Powe noted that a parcel of land at the corner of Grand River and Costello Drive needs its weeds cut. Lannie Young indicated that the Zoning Enforcement Officer has already issued a notice.

**Approval of the Agenda.** Troy Powe made a motion to approve the agenda as presented. Tamra Ward offered support for the motion, which was approved unanimously.

### **Minutes.**

**June 8, 2010 Minutes.** Lannie Young made a motion to table the June 8, 2010 minutes until the September meeting, since there were not enough members present tonight who were also present on June 8 to act on the minutes. Vince DeAngelis supported the motion, which was approved unanimously.

**July 13, 2010 Minutes.** Troy Powe made a motion to approve the July 13, 2010 minutes. Tamra Ward offered support for the motion, which was approved unanimously.

**July 28, 2010 Minutes.** Troy Powe made a motion to approve the July 28, 2010 minutes. Tim Miner offered support for the motion, which was approved unanimously.

**Appraisal of the Detroit Edison Parcel.** Matt Quinn explained that a professional appraisal is desired so that the DDA knows the true value of the Detroit Edison parcel. Andy Reed would charge \$3,500 for this appraisal. John Bell made a motion to hire Reed & Associates to perform an appraisal of the Detroit Edison parcel for a cost not to exceed \$3,500. Tamra Ward offered support for the motion, which was approved unanimously.

Roll call: Ayes: Young, Ward, Howie, Bell, DeAngelis, Powe, and Miner  
Nays: None  
Absent: Wallace, Mitra

**Equalization of Recorder's Pay.** Jay Howie explained that the DDA recording secretary earns \$15 less per meeting than the recording secretary for the Planning Commission, Township Board, and Zoning Board of Appeals. He indicated his desire to have this rectified. Troy Powe made a motion to increase the recording secretary's pay by \$15 per meeting. Tim Miner offered support for the motion, which was approved unanimously.

Roll call: Ayes: Young, Ward, Howie, Bell, DeAngelis, Powe, and Miner

Nays: None  
Absent: Wallace, Mitra

**Mission Statement.** John Bell explained that the Mission Statement in members' agenda packet was there for a first reading, with the idea that anyone who had comments on the draft Mission Statement would submit them prior to the September meeting. Vince DeAngelis offered a couple of suggestions, such as amending the beginning of the second sentence to read "This is accomplished ..."

Lannie Young made a motion to consider this the first reading of the proposed Mission Statement. John Bell offered support for the motion, which was approved unanimously.

**Updates.** Eric Lord and Stacey Tobar updated the DDA on the status of various projects. Eric noted that Grand River plans had been sent to RCOC for review last week. Meanwhile, Giffels-Webster continues on the design. Stacey updated the DDA on the landscaping issues at the east roundabout, noting that the stone veneer is on the wall, the cap needs to be installed, and landscaping will be completed by mid to late August. Lannie Young emphasized the urgency of getting the roundabout done.

**Adjournment.** Lannie Young made a motion to adjourn. Tamra Ward offered support for the motion, which was approved. The meeting was adjourned at 8:00 p.m.

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Rose Case  
Recording Secretary

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Chris Doozan  
Interim DDA Director

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Bryan Wallace  
DDA Secretary