



**John Bell made a motion to approve an amount not to exceed \$2,000.00 to create a historical picture gallery for the Lyon Township Municipal Center. Lannie Young offered support for the motion, which was approved unanimously.**

**Roll call: Ayes: Troy Powe, John Bell, Mark Mitra, Jay Howie, Tamra Ward, Lannie Young, Vince DeAngelis  
Nays: None  
Absent: Bryan Wallace**

**Consider adoption of Resolution Regarding Miscellaneous Expenditures.** The DDA members were provided with a copy of the resolution. Chris Doozan stated that this concept was presented at the last meeting. A request was made to the Township Attorney at the June Meeting of the DDA to prepare a resolution regarding miscellaneous expenditures. Mr. Young explained that the resolution would clarify who would have authority to approve immediate expenditures.

Jay Howie noted this will allow an expenditure of up to \$1,000.00 for something necessary without coming to the full Board and that expenditure will appear on the next month's consent agenda.

**Lannie Young made a motion to adopt the Resolution Regarding Miscellaneous Expenditures per the document provided. Vince DeAngelis offered support for the motion, which was approved unanimously.**

**Roll call: Ayes: John Bell, Troy Powe, Jay Howie, Mark Mitra, Vince DeAngelis, Lannie Young  
Nays: None  
Abstain: Tim Miner (Due to lack of knowledge of the motion)  
Absent: Bryan Wallace**

**Consider giving authorization to having a public meeting on August 10<sup>th</sup> prior to the DDA Meeting.** John Bell stated that the Organization Committee would like to host a meeting for the public, particularly the businesses within the DDA District. Mr. Bell explained that this will be an informational meeting as to what is planned for the District. A letter has been prepared and will be sent to the local business along Grand River and on roads that branch off of it.

Discussion was held regarding the meeting time.

**Mark Mitra made a motion to schedule a public meeting at 6:00 p.m. on Tuesday, August 10, prior to the start of the DDA Meeting. Troy Powe offered support for the motion, which was approved unanimously.**

**Consider McKenna request for fee increase for Grand River Streetscape project.** Jim Allen asked if everyone read the letter presented and explained that the original contract was for five (5) meetings and they have now had eighteen (18) meetings.



**Promotion – Troy Powe.** Troy Powe reported that the committee picked an August date to put on an event in the park called “Jump in the Park” but because of short notice and the time frame it couldn’t be promoted properly so therefore it will be tabled until next summer.

**Design – Tim Miner.** Tim Miner noted that he was not at the last meeting.

**Consider approving DLZ proposal for traffic signal design plans at Grand River and Milford Road.** Chris Doozan explained that this involves designing the signalization of that intersection.

Jay Howie asked if this was premature and also if there is a possibility that the RCOC would design it for us.

Eric Lord responded that he does not believe it is premature and RCOC is designing the signal at Lyon Center Drive and Milford Road which will save the Township a considerable amount of money.

Mr. Lord explained that RCOC is designing the signal at Milford Road and Lyon Center Drive because there are issues with it.

John Bell stated that there are more accidents at that intersection than at any other in Lyon Township.

Tamra Ward noted that if we don’t do this now how long will it be before our traffic study becomes invalid and has to be completed again.

**Vince DeAngelis made a motion to approve the DLZ request to perform a traffic signal design plans for the Milford Road and Grand River intersection in an amount not to exceed \$12,500.00. Tamra Ward offered support for the motion, which was approved unanimously.**

**Roll call: Ayes: Tim Miner, Tamra Ward, Jay Howie, Troy Powe, Mark Mitra, Vince DeAngelis, John Bell, Lannie Young**  
**Nays: None**  
**Absent: Bryan Wallace**

#### **Economic Restructuring – Mark Mitra**

**Sign, Façade and Development Grant Program – authorization to proceed in accordance with the summary document enclosed.** Mark Mitra explained that originally the committee had agreed as a group to work on the Development Grant Program but have since gone back due to an interest from people who have heard about it and added the Sign and Façade Grant Programs.

Mr. Mitra noted that a summary of these grant programs are included in tonight’s DDA packet and with the response they have had it is their recommendation to approve all three.

Discussion regarding the cost to the DDA and the criteria that must be met to be approved for the program took place.

Chris Doozan stated that the Sign Grant Program applications would go to the Design Committee for review and then presented to the DDA and the Façade and Development Grant applications would be reviewed by the DDA.

Jay Howie explained that when these programs were initially suggested ideas were gathered from other communities.

Phil Seymour presented notes from Matt Quinn regarding sign design options and color restrictions for the committee to review.

Mark Mitra suggested that the DDA members as well as the Design Committee review the criteria for the sign, façade and development programs for further discussion at the next meeting.

**Request authorization to make signs advertising DDA property, sample enclosed, not to exceed \$3000.00.** Lannie Young explained that when you go into other communities that have a strong DDA every piece of property the DDA has purchased or is involved in has the DDA logo on it with information on what the DDA is involved in.

Mr. Young continued that this is a way to let the public know what the DDA is involved in.

Troy Powe suggested that places such as the roundabout should have signs stating “This Project Funded by the Lyon Township DDA.

**Mark Mitra made a motion to approve an amount not to exceed \$3,000.00 to make signs advertising DDA property. Tamra Ward offered support for the motion, which was approved unanimously.**

**Roll call: Ayes: Lannie Young, Troy Powe, Jay Howie, Tamra Ward, Vince DeAngelis, John Bell, Mark Mitra, Tim Miner**  
**Nays: None**  
**Absent: Bryan Wallace**

#### **Status Reports/Announcements.**

**Streetscape.** Jim Allen presented the DDA with the revised streetscape plan with changes in the termination of Pontiac Trail. Discussion regarding the back lots as well as parking on Grand River took place. It will now go to the Design Committee for review and then on to RCOC for approval.

**East Roundabout Landscaping.** Stone on wall will be installed the week of July 12 and three (3) light fixtures will be installed to light the wall. Landscaping will be installed after these items are complete. Concerns regarding the lighting were expressed and discussed.

**Belle Tire.** Conditionally approved by the Planning Commission on June 14, 2010.

**Web Site.** The essential elements were explained to John Hicks, John Bell and Katherine Nelson. Stefan Kogler stated that it is time to get additional people involved in the web site and for them to take ownership of it. This is the only way the site will be successful. Mr. Kogler is also planning another meeting with Katherine.

**Data Base.** A data base has been completed for the entire Grand River corridor and will be used to send out letters for the DDA Informational Meeting on August 10<sup>th</sup> that was approved this evening.

**Wayfinding Plan.** Proposals have been submitted to the Design Committee and they are in the process of reviewing them.

**Roundabout Lighting.** Diffusers were installed on the existing lights which were moved away from the wall and a third fixture is required.

**ICSC Conference.** The conference will be held on July 21, 2010 at Rock Financial and a display board has been made, the brochure is ready to print and handouts are ready.

**Champion Building.** Lannie Young explained that there is still some additional information that needs to be added to the bid package that McKenna Associates prepared. Mr. Young continued that the hope is to have the bid package out, back, and awarded so work can begin the last week of July while Milford Road remains closed. After bids are opened a special meeting may be required.

**Meeting with developers.** The Economic Restructuring Committee met with Keith Rogers, who was involved in the Wixom downtown project. Lannie Young stated that the meeting with Mr. Rogers was the most productive meeting he has ever experienced with a developer.

**Design Committee meetings.** The Design Committee is meeting on a regular basis, meetings will be held the 2<sup>nd</sup> Tuesday and the 4<sup>th</sup> Monday of each month.

**Lyon Center Drive – Southwest.** The Milford Road closure began on July 6<sup>th</sup>, the road reconstruction and widening have begun. The detour route is 11 Mile to Pontiac Trail back to Milford Road and vice versa. The pond and ditch excavation are complete. Sanitary sewer, storm sewer and water main installation underway and the majority of the utility work will be completed this month. Roundabout construction will begin when Milford Road is complete. A meeting with RCOC is scheduled on Wednesday July 14<sup>th</sup>.

Jay Howie requested payment for a bill be added to tonight's meeting. He neglected to get it on the consent agenda. The bill was for removal of a fuel tank that was in the road right a way where the road is being built.

Troy Powe made a motion to approve payment to Young's Environmental Clean Up in the amount of \$2500.00 for the removal of a non leaking fuel tank. Tim Miner offered support for the motion, which was approved unanimously.

Roll call:      Ayes: Lannie Young, John Bell Vince DeAngelis, Tamra Ward, Troy Powe, Tim Miner  
                     Nays: None  
                     Absent: Bryan Wallace, Mark Mitra

**Grand River Streetscape.** GWE and McKenna met with RCOC in late June to discuss on-street parking. An agreement was reached to build the proposed cross-section in anticipation of angle parking, but parallel parking will be used until the speed limit along Grand River can be lowered. The preliminary design plans will be submitted to RCOC this week.

A short discussion was held regarding a preference of using local contractors for projects in the Township, a type of system that could be used to benefit them and a method of making sure they are aware of what is going on in the community.

**Adjournment.** Tim Miner made a motion to adjourn. Troy Powe offered support for the motion, which was approved unanimously. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Rose Case  
Recording Secretary

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Chris Doozan  
Interim DDA Director



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Bryan Wallace  
DDA Secretary