

**LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL**

**Tuesday, June 8, 2010, 7:00 p.m.
Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson**

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of the Consent Agenda
4. Public Discussion, non-agenda items
5. Approval of the Agenda
6. Approval of Prior Meeting Minutes: *Tuesday, May 11, 2010*
7. **Committee Reports**
 - A. **Organization – Lannie Young**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Update by Stefan Kogler
 - a. Web site design
 - b. Wayfinding proposal
 - c. Change to black lettering on the roundabout wall
 - d. Scope of work for digital billboard
 - e. ICSC brochure
 3. Grant Writing – report from Phil Mitchell
 4. Mission Statement
 - B. **Promotion – Troy Powe**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Billboard Signs (letter from Matt Quinn enclosed)
 3. Event planner – John Bell and John Hicks to report per May minutes
 - C. **Design – Tim Miner**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Update on construction of SW ring road and roundabout project – Eric Lord
 3. Update on appraisals and land purchases – Matt Quinn
 4. Status report regarding Grand River Streetscape Project
 - a. Meeting with RCOC regarding DLZ study
 5. Status of landscaping of the northeast roundabout
 6. Landscape maintenance bids – DDA Streetscape (bid forms enclosed)
 7. Nomination of Jay W. Eldridge to the Design Committee (resume enclosed)
 8. Noxious Weeds and Tall Grass Ordinance
 9. Alternative to Bus Tour

D. Economic Restructuring – Mark Mitra

1. Monthly Update (meetings, actions taken, etc.)
2. Sign, Façade and Development Grant Program
3. Meetings with developers to review plans

Status Reports/Announcements

1. **Tractor Supply Company**, should be approved by the time the DDA meets
2. **Belle Tire**, site plan submitted, making its way through the review process
3. **LED Lights**, intensity of lighting fixed, but now they are on 24/7.
4. **DDA Director/Marketing Director**. Met with Wynn Berry, former DDA Director for Commerce Township.

Adjourn Regular Meeting and Enter into Executive Session

Property Acquisition

Re-Open Regular Meeting

Adjournment

CONSENT AGENDA

McKenna Associates, miscellaneous services \$5,171.75
McKenna Associates, Grand River Streetscape, \$3,150.00
McKenna Associates, SW Ring Road Landscaping, \$4,720.00
Giffels-Webster, \$22,265.00
Gabe, Quinn & Seymour, total balance due, \$5,775.56
Sinacori Landscaping, \$35,860.00
Environmental Management, LLC, \$3,230.00
DTE Energy, \$86,830.88
EPI Marketing Services, \$969.00

Please Note: If you are unable to attend this meeting please call the Township Hall (437-2240) as soon as possible so we are certain that we will have a quorum.