

**LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL**

Tuesday, May 11, 2010, 7:00 p.m.
Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of the Consent Agenda
4. Public Discussion, non-agenda items
5. Approval of the Agenda
6. Approval of Prior Meeting Minutes: *Tuesday, April 13, 2010*
7. **Committee Reports**
 - A. **Organization – Lannie Young**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Update by Stefan Kogler
 - a. Calendar distribution (estimate from Innovative Marketing Services Inc., \$3,650)
 - b. Business cards and related materials
 - c. Web site design
 - d. Wayfinding proposal
 3. Grant Writing update – compensation for Phil Mitchell
 - B. **Promotion – Troy Powe**
 1. Monthly Update (meetings, actions taken, etc.)
 - C. **Design – Tim Miner**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Review and approve Grand River Construction Document Contract – McKenna
 3. Review and approve Southwest Ring Road Landscape Contract – McKenna
 4. Update on construction of SW ring road and roundabout project – Eric Lord
 5. Update on appraisals and land purchases – Matt Quinn
 6. Status report regarding Grand River Streetscape Project
 - a. Meeting with RCOC regarding DLZ study
 7. Status of landscaping of the northeast roundabout
 8. Landscape maintenance contract renewal
 - a. Grand River Streetscape & Cemetery (Alana's Landscaping will maintain last year's price of \$4,000)

D. Economic Restructuring – Mark Mitra

1. Monthly Update (meetings, actions taken, etc.)
2. Sign, Façade and Development Grant Program
3. Meetings with developers to review plans

Status Reports/Announcements

1. **Replacement Plantings on Milford Road.** Planting should start in about a week.
2. **Lighting of the Wall at the Northwest Roundabout.** Lighting representative is getting approval on hiring a contractor to complete the work.
3. **Tractor Supply Company plans** submitted to Planning Commission, the review is progressing on schedule.
4. **Belle Tire**, site plan submittal anticipated soon (located north of Flagstar Bank).

Adjournment

CONSENT AGENDA

See Say & Do, invoice for web site, \$15,600

See Say & Do, AOR Fee, \$2,800

McKenna Associates, miscellaneous services \$6,771.39

Giffels-Webster Engineers, Inc., \$47,132.58

Invoices Paid – See attached

Please Note: If you are unable to attend this meeting please call the Township Hall (437-2240) as soon as possible so we are certain that we will have a quorum.