

**LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL**

Tuesday, March 9, 2010, 7:00 p.m.
Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Public Discussion, non-agenda items
4. Approval of the Agenda
5. Approval of Prior Meeting Minutes: *Tuesday, February 9, 2010*
6. **Committee Reports**
 - A. **Organization – Lannie Young**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Review of Bills Paid and Due – Lannie Young
 - a. McKenna Associates, Grand River Streetscape Services, \$3,690
 3. Update by Stefan Kogler
 - a. Calendar design
 - b. Business cards and related materials
 - c. Web site design
 4. SEMCOG Grant Writing Workshop – request for funds not to exceed \$600
 5. Purchase of I-96 property from the Township
 6. Proposal regarding usage of Costello Drive Building owned by the DDA
 7. Naming of the southwest segment of the ring road
 - B. **Promotion – Troy Powe**
 1. Monthly Update (meetings, actions taken, etc.)
 - C. **Design – Tim Miner**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Consider award of contract for construction of SW ring road and roundabout project – Eric Lord
 3. Update on appraisals and land purchases – Matt Quinn
 4. Wayfinding Program Analysis Report – consider approval
 5. NW Roundabout – lettering on the wall, update
 6. Status Report regarding Grand River Streetscape Project
 7. Status of SME report – Eric Lord
 8. Status of Lyon Township Property Sidewalk Extension Project – Eric Lord
 9. Results of survey concerning color of signage on roundabout wall

D. Economic Restructuring – Mark Mitra

1. Monthly Update (meetings, actions taken, etc.)
2. Report from the Michigan Economic Development Association Conference & Recommended Actions for the DDA

Status Reports/Announcements

1. **Landscaping at the Northeast Roundabout.** Dean Hay is completing the bid letting for the landscaping of the northeast roundabout this week, with a bid return date of April 8. Thus, the DDA will be requested to act on this at its April meeting.
2. **Replacement Plantings on Milford Road.** W. H. Canon has called to request plans for the warranty replacements on Milford Road. W. H. Canon is the Hartford Insurance Co. approved contractor to resolve contract-obligated replacements by Tom's Landscape.
3. **Lighting of the Wall at the Northwest Roundabout.** The lighting rep has admitted that the lighting layout he provided for the wall was inaccurate. He is working with the electrical contractor to find a solution to move the lights 3 feet from the sign. Remediation cannot begin until spring. Dean Hay will coordinate so that the landscaping is not disturbed.
4. **Purchase of a Generator.** The Township Board approved purchase of a generator on March 1, 2010. This generator potentially could be a source of power for special events sponsored by the DDA.
5. **Employment in the DDA.** Updated employment figures are provided for your interest.

Adjourn Regular Meeting and Enter into Executive Session

Property Acquisition

Re-Open Regular Meeting

Adjournment

Please Note: If you are unable to attend this meeting please call the Township Hall (437-2240) as soon as possible so we are certain that we will have a quorum.