

**LYON CHARTER TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
and DEVELOPMENT AREA CITIZENS COUNCIL**

**Tuesday, February 9, 2010, 7:00 p.m.
Lyon Township Municipal Building
58000 Grand River Avenue, New Hudson**

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Public Discussion, non-agenda items
4. Approval of the Agenda
5. Approval of Prior Meeting Minutes: *Tuesday, January 12 and Tuesday, January 26, 2010*
6. **Committee Reports**
 - A. **Organization – Lannie Young**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Review of Bills Paid – Lannie Young
 3. Update by Stefan Kogler
 - a. Calendar design
 - b. Web site design
 4. DLZ Contract Amendment #8
 5. Michigan Downtown Association Membership Renewal -- Recommended
 6. International Downtown Association Membership Renewal – Not recommended
 - B. **Promotion – Troy Powe**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Farmers Market
 3. Jump in the Park
 4. Kite Festival
 - C. **Design – Tim Miner**
 1. Monthly Update (meetings, actions taken, etc.)
 2. Update on SW ring road and roundabout project – Eric Lord
 3. Update on appraisals and land purchases – Matt Quinn
 4. Proposal to prepare a park plan for the “Davids property” – Courtney Piotrowski
 5. Proposal for wayfinding signage – Courtney Piotrowski, Stefan Kogler
 6. NW Roundabout – lettering on the wall, update
 7. Status Report regarding Grand River Streetscape Project – Courtney Piotrowski, Eric Lord
 8. Status of SME report – Eric Lord
 9. Status of aerial mapping project – Eric Lord
 10. Lyon Township Property Sidewalk Extension (along Grand River Ave.) – Eric Lord

D. Economic Restructuring – Mark Mitra

1. Monthly Update (meetings, actions taken, etc.)
2. Report from the Michigan Economic Development Association Conference & Recommended Actions for the DDA

Status Reports/Announcements

1. Meeting with Bob Gibbs – see meeting notes
2. MEDA Capital Day 2010 – see attached brochure; if anyone would like to go, let it be known
3. Façade and sign grant program – to be sent to the Design Committee for review
4. Field Trip to other downtowns – delayed until spring when the weather is more conducive to walking around
5. Liquor license update – no action to be taken at this time
6. Master Plan update – continue to make progress; first meeting with the full Planning Commission is February 15
7. LED Demonstration Grant Proposal – did not get funded; letter coming to Lannie from Bureau of Energy Systems to explain deficiencies in proposal
8. Warranty replacement plantings on Milford Road – ball is in the insurance company's court presently
9. NE Roundabout Landscaping Project – plans approved by RCOC, out to bid first week in March, bid approval in April
10. The proposal by DLZ to complete a traffic study for the Six Points Intersection was approved by the DDA at the special meeting on January 26 and DLZ's engineers will begin immediately on the study.

Executive Session

Adjournment

Please Note: If you are unable to attend this meeting please call the Township Hall (437-2240) as soon as possible so we are certain that we will have a quorum.