

Charter Township of Lyon
Board of Trustees
Regular Meeting Minutes
January 4, 2010

Approved: February 10, 2010 as written

The meeting was called to order by Supervisor Young at 7:00 p.m.

Roll Call: Patricia Carcone, Treasurer
Michele Cash, Clerk
John Dolan, Trustee
Steven Fletcher, Trustee
Brent Hemker, Trustee
John Hicks, Trustee
Lannie Young, Supervisor

Guests: 8

Also Present: Chris Doozan, McKenna Associates
Matthew Quinn, Township Attorney
Ron McClain, Fire Chief
Leslie Zawada, Giffels/Webster
Al Hogan, Building Official

APPROVAL OF THE CONSENT AGENDA

Approval of the Regular Meeting Minutes of December 7, 2009

Approval of Disbursements

Building Department Report for November 2009

Fire Department Reports for November 2009

Engineer Status Report for November 2009

Revenue/Expenditure Report Through November 2009

Acceptance of Grant of Permanent Water Main Easement Parcel 21-03-151-035 from Milford Road East Development Associates, LLC.

Acceptance of Grant of Permanent Storm Sewer Easement Parcel 21-03-151-035 from Milford Road East Development Associates, LLC

**Motion by Hemker, second by Dolan
To approve the Consent Agenda as submitted**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

ANNOUNCEMENTS AND COMMUNICATIONS

None

CALL TO THE PUBLIC

Mr. Jim Hamilton passed out a letter that he wrote questioning the procedure regarding the approval of the Planning Commission meeting minutes of August, 2009.

APPROVAL OF AGENDA

Supervisor Young added item 9d. under New Business to consider the concrete raising proposal.

**Motion by Carcone, second by Hicks
To approve the agenda as revised.**

**Voice Vote: Ayes: Unanimous
 Nays: None**

MOTION APPROVED

UNFINISHED BUISNESS

A. Planning Commission Appointments

The interview committee interviewed five additional candidates and based on the outcome of those interviews the following people were nominated.

**Motion by Young, second by Carcone
To nominate Sean O'Neil to a 3 year term on the Planning Commission beginning on 12-1-09 and ending on 11-30-2012.**

**Voice Vote: Ayes: Unanimous
 Nays: None**

MOTION APPROVED

**Motion by Young, second by Fletcher
To nominate Ed Campbell to a 3 year term on the Planning Commission beginning on 12-1-09 and ending on 11-30-12.**

**Voice Vote: Ayes: Unanimous
 Nays: None**

MOTION APPROVED

Motion by Young, second by Fletcher

To nominate Kris Enlow to a 3 year term on the Planning Commission beginning on 12-1-09 and ending on 11-30-12.

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

B. Fire Accessory Building

Supervisor Young explained that there was not enough information available at this time and he requested that this item be tabled.

Motion by Carcone, second by Cash

To table the Fire Accessory Building until the February 2010 meeting.

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

NEW BUSINESS

A. Amended Utility Fee Schedule Resolution

Mr. Quinn reviewed the Utility Fee Schedule Resolution.

Motion by Hicks, second by Cash

To adopt the amended utility fee schedule resolution in the amount of REU's totaling \$10,647.00.

**Roll Call Vote: Ayes: Dolan, Hemker, Hicks, Carcone, Young, Cash
Nays: Fletcher**

MOTION APPROVED

B. Tech Resources Annual Maintenance Consideration

Supervisor Young briefly reviewed the proposed contract. After a short discussion the Board decided to move forward in the agenda in the event that Matt Shelly from Tech Resources would arrive at the meeting.

Various concerns were discussed with Mr. Shelly. Some of the Board members felt that a contract was a better way to go than an hourly rate.

Motion by Fletcher, second by Carcone

To approve the service contract with Tech Resources with the additions that the contract will cover any additional work stations installed by Tech Resources, monthly reports outlining services, the agreement may be terminated by either party with a 30 day notice and the annual fee shall be paid in January of each year.

Roll Call Vote: Ayes: Carcone, Hicks, Fletcher, Young, Cash, Dolan
 Nays: Hemker

MOTION APPROVED

C. Discussion of Fire Department Duty Day participation with City of South Lyon

Chief McClain explained the Fire Department Duty Day program. With this program, Chief McClain explained that it would consolidate expenses and increase service. The mechanical agreement and sharing the radio frequency with South Lyon has been working very well.

Motion by Hemker, second by Hicks

To allow Chief McClain to adopt a policy within his department to have the City of South Lyon participate and have their employees participate in the Duty Day program. The Township Attorney will work out the details with the Supervisor.

Roll Call Vote: Ayes: Hemker, Dolan, Carcone, Young, Hicks, Cash,
Fletcher
 Nays: None

MOTION APPROVED

D. Concrete Raising Proposal

Supervisor Young reviewed the proposal for raising the concrete around the Township Hall and continued that there are quite a few unknowns with this project.

Motion by Dolan, second by Cash

To accept Kent Company's proposal not to exceed \$6200 but if it does exceed then no more than \$400.00 extra per cubic yard.

Roll Call Vote: Ayes: Cash, Young, Fletcher, Hicks, Hemker, Dolan, Carcone
 Nays: None

MOTION APPROVED

ADJOURNMENT

**Motion by Carcone, second by Cash
To adjourn the regular meeting at 8:10 p.m.**

**Voice Vote: Ayes: Unanimous
 Nays: None**

MOTION APPROVED

The Regular Meeting of the Board of Trustees was adjourned at 8:10 p.m.

Respectfully Submitted,

Kellie Angelosanto

Kellie Angelosanto
Recording Secretary

Michele Cash
Clerk