

**CHARTER TOWNSHIP OF LYON  
BOARD OF TRUSTEES  
MEETING MINUTES  
December 3, 2007**

Approved as submitted January 7, 2008.

DATE: December 3, 2007  
TIME: 7:00 PM  
PLACE: 58000 Grand River

1. **Call to Order:** Supervisor Young called the meeting to order at 7:00 PM.

2. **Pledge of Allegiance**

3. **Roll Call:** Present: Lannie Young, Supervisor  
Patricia Carcone, Treasurer  
Pamela Johnson, Clerk  
Dan Cash, Trustee  
Brent Hemker, Trustee  
John Hicks, Trustee  
Chriss Roberts, Trustee

Also Present: Matthew Quinn, Township Attorney  
Chris Doozan, Township Planner  
Leslie Zawada, Township Engineer  
Loren Crandell, Township Engineer  
Al Hogan, Building Official  
Les Cash, Fire Chief

Guests: 21

4. **APPROVAL OF THE CONSENT AGENDA**

- Approval of Joint Workshop Meeting with Planning Commission Minutes of 10/30/07
- Approval of Regular Meeting Minutes of November 5, 2007
- Approval of Workshop Meeting Minutes of November 13, 2007
- Approval of 2008 Meetings Schedule and Holidays
- Approval of Disbursements
- Approval of October Revenue/Expenditure Report
- Approval of Cash Balance Report for October, 2007
- Building Department Report for October, 2007
- Fire Department Report for October, 2007
- Zoning Report for October, 2007
- Engineer Status Report for October, 2007
- Synagro Cleaning Proposal for Upset Pond at WWTP

Ms. Carcone noted that Veteran's Day, November 11, 2008 should be on the holiday schedule in lieu of Columbus Day, October 13, 2008.

Ms. Carcone moved to approve the Consent Agenda with the correction in the Holiday schedule. Mr. Hicks seconded the motion.

Roll Call Vote:           Ayes: Johnson, Cash, Young, Hicks, Carcone, Hemker, Cash  
                              Nays: None

Motion approved.

**5. ANNOUNCEMENTS AND COMMUNICATIONS**

Holly Teasdale, Township Librarian, updated that Board on what has happened this past year and what they are planning for 2008 at the Library. She also thanked the Board for their support with the millage and for getting improvements done at the Library.

Jeff Potter, Oakland County Commissioner, updated that Board on happenings at the County level.

**6. CALL TO THE PUBLIC**

Don Collick, Fire Inspector, requested that the Board look into implementing a Business License for the Township.

Dave Cue, Firefighter, discussed funding for the fire department, possibly from the DDA. He distributed a letter from Grand Ledge, who has started a similar program.

Mike Teegan, 21401 Currie Road, asked the Board for their help with cleanup of a blighted property at 21501 Currie Road.

John Bell, 23113 Currie Road, thanked the Board on behalf of the Currie Road residents for the paving.

Maggie Hanscleaver, 59600 Eight Mile Road and Maggie Kurtzweil, Attorney, discussed the special assessment on Ms. Hanscleaver's property.

**7. APPROVAL OF AGENDA**

The following issue was to be added to the end of New Business for discussion:  
- Business Licensing

Mr. Hicks moved to approve the agenda for December 3, 2007 as modified. Mr. Cash seconded the motion.

Voice Vote:           Ayes: All  
                              Nays: None

Motion approved.

**8. UNFINISHED BUSINESS**

**a. Sewer and Water Rate Study – Mark Beauchamp**

Mark Beauchamp, Utility Financial Solutions, gave a presentation of a draft report, dated November 25, 2007, rate study of sewer and water utilities he performed for the Township.

**b. REU Buyback Request from Erwin Orchardlands**

Phil Atchison, Attorney, re-iterated the comments he made at the August meeting as well as the comments contained in a letter submitted to the Board at that time with regard to the buy back of the REU's.

Mr. Hicks moved to not buy back any REU's because the Township cannot afford to do this. Mr. Roberts seconded the motion.

Roll Call Vote:           Ayes: Young, Johnson, Cash, Roberts, Carcone, Hicks  
                                  Nays: Hemker

Motion approved.

**c. Holding Pond Repairs at the Wastewater Treatment Plant**

Ms. Zawada explained the repairs that need to be done. She also briefly discussed the quotes that they have received for the repairs.

Mr. Young moved to approve the amount of \$19,100 for the repairs detailed in the October 24<sup>th</sup> and the November 26<sup>th</sup> letters from Midwest Power Systems. Mr. Cash seconded the motion.

Roll Call Vote:           Ayes: Roberts, Carcone, Johnson, Hemker, Cash, Young, Hicks  
                                  Nays: None

Motion approved.

**d. Amendments to 2007 Budget and Resolution of Adoption**

Mr. Young briefly discussed amendments to the 2007 Budget, as outlined in his memo dated November 26, 2007.

Ms. Carcone resolved to amend the Fiscal Year 2007 Budget by the recommendations of the Supervisor, in his letter dated November 26, 2007. Mr. Roberts seconded the motion.

Roll Call Vote:           Ayes: Johnson, Cash, Carcone, Roberts, Young, Hemker, Hicks  
                                  Nays: None

Motion approved.

**e. 2008 Budget Adoption**

Mr. Young reviewed several sections of the budget. There was general discussion of the departments as they were reviewed.

Ms. Carcone moved to approve the code enforcement department #347, total expenditures to be \$51,852 in the 2008 budget. Mr. Cash seconded the motion.

Roll Call Vote:           Ayes: Hicks, Roberts, Cash, Carcone, Young  
                                  Nays: Johnson, Hemker

Motion approved.

Ms. Carcone moved to approve the 2008 general fund budget department #410, Planning Commission, with the total expenditures to be \$148,100. Mr. Roberts seconded the motion.

Roll Call Vote: Ayes: Young, Hicks, Carcone, Cash, Roberts  
Nays: Hemker, Johnson

Motion approved.

Ms. Carcone moved to approve the 2008 general fund budget that was presented by the Township Supervisor with the two changes already voted on. Mr. Cash seconded the motion.

Roll Call Vote: Ayes: Hicks, Roberts, Cash, Carcone, Young  
Nays: Johnson, Hemker

Motion approved.

Ms. Carcone moved to approve the 2008 Park Fund proposal, third draft, as submitted by the Supervisor. Mr. Cash seconded the motion.

Roll Call Vote: Ayes: Roberts, Young, Carcone, Hicks, Cash  
Nays: Hemker, Johnson

Motion approved.

Ms. Carcone moved to approve the 2008 Police Fund proposal, third draft, as submitted by the Supervisor. Mr. Hicks seconded the motion.

Roll Call Vote: Ayes: Cash, Hicks, Roberts, Johnson, Hemker, Young, Carcone  
Nays: None

Motion approved.

Ms. Carcone moved to approve the 2008 DDA Fund proposal, third draft, as submitted by the Supervisor. Mr. Cash seconded the motion.

Roll Call Vote: Ayes: Roberts, Cash, Young, Hemker, Carcone, Hicks, Johnson  
Nays: None

Motion approved.

Ms. Carcone moved to approve the 2008 Building Fund proposal, third draft, as submitted by the Supervisor. Mr. Roberts seconded the motion.

Roll Call Vote: Ayes: Hicks, Young, Cash, Johnson, Roberts, Carcone  
Nays: Hemker

Motion approved.

Ms. Carcone moved to approve the 2008 Road Fund proposal, third draft, as submitted by the Supervisor. Mr. Roberts seconded the motion.

Roll Call Vote: Ayes: Young, Carcone, Johnson, Cash, Hemker, Roberts, Hicks  
Nays: None

Motion approved.

Ms. Carcone moved to approve the 2008 Sewer Enterprise Fund proposal, third draft, as submitted by the Supervisor. Mr. Cash seconded the motion.

Roll Call Vote:           Ayes: Roberts, Carcone, Hemker, Young, Johnson, Hicks , Cash  
                                  Nays: None

Motion approved.

Ms. Carcone moved to approve the 2008 Water Enterprise Fund proposal, third draft, as submitted by the Supervisor. Mr. Cash seconded the motion.

Roll Call Vote:           Ayes: Johnson, Roberts, Hemker, Hicks, Cash, Young, Carcone  
                                  Nays: None

Motion approved.

**f. Resolutions of Elected Official Salaries**

The proposed Elected Official salary changes will take effect in January, 2008.

Mr. Hicks moved by resolution to establish the Township Treasurer's salary at \$59,303.00. Mr. Roberts seconded the motion.

Roll Call Vote:           Ayes: Carcone, Cash, Roberts, Hemker, Hicks, Johnson, Young  
                                  Nays: None

Motion approved.

Mr. Hicks moved by resolution to establish the Township Clerk's salary at \$59,303.00. Ms. Carcone seconded the motion.

Roll Call Vote:           Ayes: Hemker, Johnson, Carcone, Cash, Young, Hicks, Roberts  
                                  Nays: None

Motion approved.

Ms. Carcone moved to approve the Trustee's salary in the amount of \$4,207.50 for the year 2008. Ms. Johnson seconded the motion.

Roll Call Vote:           Ayes: Hicks, Cash, Roberts, Carcone, Young, Johnson  
                                  Nays: Hemker

Motion approved.

**9. NEW BUSINESS**

**a. Request from Park Committee to Request Bids for Repair to Play Area of Park**

Mr. Hicks indicated that the Park Committee would like to go out for RFP's using a quote that they received as a baseline.

After brief discussion, the general consensus of the Board was to allow the Park Committee to go out for RFP's and also to have the Township's Risk Management Agent, Rita Evans, go through and assess the situation with the play area.



Motion approved.

Mr. Young moved to re-appoint Mike Hawkins to the Zoning Board of Appeals for a three-year term, ending November, 2010. Ms. Carcone seconded the motion.

Voice Vote:           Ayes: All  
                              Nays: None

Motion approved.

**f. Discussion – Business License**

Mr. Quinn briefly explained the purpose of a business license. There was brief discussion. Mr. Young indicated that it sounds like there may be some interest in this, but there has to be more investigation and research.

- 10. ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION                   NONE**
- 11. EXECUTIVE SESSION REGARDING PENDING LITIGATION                   NONE**
- 12. ADJOURNMENT**

Ms. Carcone moved to adjourn the meeting. Mr. Cash seconded the motion. The meeting was adjourned at 10:08 PM.

Voice Vote:           Ayes: All  
                              Nays: None

Motion approved.

Respectfully Submitted,

Deby Cothery

Deby Cothery  
Recording Secretary

Pamela Johnson  
Clerk