

**CHARTER TOWNSHIP OF LYON
BOARD OF TRUSTEES
MEETING MINUTES
October 1, 2007**

Approved as submitted November 5, 2007.

DATE: October 1, 2007
TIME: 7:00 PM
PLACE: 58000 Grand River

1. **Call to Order:** Supervisor Young called the meeting to order at 7:02 PM.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present: Lannie Young, Supervisor
Patricia Carcone, Treasurer
Pamela Johnson, Clerk
Brent Hemker, Trustee
John Hicks, Trustee
Chriss Roberts, Trustee

Absent: Dan Cash, Trustee

Also Present: Matthew Quinn, Township Attorney
Chris Doozan, Township Planner
Leslie Zawada, Township Engineer
Loren Crandell, Township Engineer
Al Hogan, Building Official

Guests: 18

4. **APPROVAL OF THE CONSENT AGENDA**

- Approval of Regular Meeting Minutes of August 6, 2007
- Approval of Special Meeting Minutes of August 23, 2007
- Approval of Regular Meeting Minutes of September 4, 2007
- Approval of Disbursements
- Approval of August Revenue/Expenditure Report
- Approval of Cash Balance Report
- Building Department Report for August 2007
- Fire Department Report for August 2007
- Zoning Report for August 2007
- Engineer Status Report for August 2007
- Acceptance of Grant of Permanent Water Main Easement from L.P.R.S.
- Acceptance of Bill of Sale for Water Line from Tower Development Company, LLC for Timber Trail Condominium
- Acceptance of Bill of Sale for Sewer Line from Tower Development Company, LLC for Timber Trail Condominium
- Acceptance of Grant of Permanent Water Main Easement from Tower Development Company, LLC for Timber Trail Condominium
- Acceptance of Grant of Permanent Sewer Easement from Tower Development

Company, LLC for Timber Trail Condominium

- **Acceptance of Bill of Sale for Water Line from Crossroads Community Church for the property at 28900 Pontiac Trail**
- **Acceptance of Bicycle Pathway Easement from Russell & Karleen Duff for property at 24850 Martindale Road**
- **Acceptance of Quit Claim Deed for right-of-way purposes from 4 on the T, LLC**
- **Acceptance of Grant of temporary Construction Easement from 4 on the T, LLC**
- **Acceptance of Water System Operation and Maintenance Agreement and Transfer of Well Site Property with Kensington Park Apartments, LLC**
- **Acceptance of Installment Payment Agreement for the Purchase of Water System Capacity from the Charter Township of Lyon with Kensington Park Apartments, LLC**
- **Acceptance of Grant of Permanent Sewer Easement from Lyon Development, LLC for Twin Pines Condominium**
- **Acceptance of Grant of Permanent Water Main Easement from Lyon Development, LLC for Twin Pines Condominium**

Mr. Hemker noted a correction in the minutes of September 4, 2007.

Mr. Hicks moved to approve the Consent Agenda as corrected. Ms. Carcone seconded the motion.

Roll Call Vote: Ayes: Hemker, Johnson, Hicks, Young, Carcone, Roberts
 Nays: None
 Absent: Cash

Motion approved.

5. ANNOUNCEMENTS AND COMMUNICATIONS

Mr. Hicks asked the Board to begin thinking about the newsletter that will go out with the winter tax bills.

With regard to the Leduc lawsuit, Mr. Quinn stated that the Circuit Court judge threw the case out.

6. CALL TO THE PUBLIC NONE

7. APPROVAL OF AGENDA

Mr. Hemker moved to approve the agenda as submitted. Ms. Johnson seconded the motion.

Voice Vote: Ayes: All
 Nays: None
 Absent: Cash

Motion approved.

8. UNFINISHED BUSINESS

a. Park Master Plan – Recommendation from Park Committee

Mr. Hicks stated that the Park Committee would like to request that this issue be tabled. He briefly explained why they are requesting this.

Mr. Hicks moved to table the Park Master Plan for thirty days. Ms. Carcone seconded the motion.

Voice Vote: Ayes: All
 Nays: None
 Absent: Cash

Motion approved.

9. NEW BUSINESS

a. South Lyon Youth Assistance Presentation and Budget Request

Tom Mihalic, Debbie Little, Mark Gentile, Nancy Minckler and Bob Ziegler gave a brief presentation of what South Lyon Youth Assistance does and requested that the Board consider increasing the Township's contribution when they have their budget discussions.

b. Funding Request from HAVEN for 2008

Ms. Johnson noted that a representative of HAVEN is not present. She stated that HAVEN is requesting \$2,500, which could be requested through CDBG.

c. Sludge Removal from the Lyon Township Wastewater Treatment Plant – Bid Award

Mr. Crandell reviewed the two quotes that they received for the removing and hauling of sludge that Highland Treatment received. He recommended awarding the bid to Synagro.

Ms. Carcone moved to hire Synagro Corporation to remove the sludge for 3.85 cents per gallon and an amount not to exceed \$25,000 for a one year contract with the possibility of multiple year contract. Ms. Johnson seconded the motion.

Roll Call Vote: Ayes: Roberts, Young, Hemker, Carcone, Hicks, Johnson
 Nays: None
 Absent: Cash

Motion approved.

d. Proposal and Contract Agreement for Blue Cross Water Tower Refurbish from Dixon Engineering

Mr. Crandell reviewed the recommendations from Dixon Engineering with regard to the refurbishing of the Blue Cross Water Tower.

Ms. Carcone moved to approve the proposal and contract agreement with Dixon Engineering and Inspection Service in the amount of \$3,620 for preparation of specifications and contract documents and pre-construction meetings with the advertising to be borne by the Township. Mr. Hicks seconded the motion.

Roll Call Vote: Ayes: Hicks, Hemker, Roberts, Young, Carcone, Johnson
 Nays: None
 Absent: Cash

Motion approved.

e. Agreement for Contribution for Water Tower Maintenance

Mr. Quinn reviewed the agreement for contribution for the Blue Cross Tower Maintenance. He noted that Blue Cross will be contributing \$72,000.

Mr. Hemker moved adopt the agreement for contribution for the water tower maintenance of at least \$72,000 from Blue Cross/Blue Shield. Ms. Carcone seconded the motion.

Roll Call Vote: Ayes: Roberts, Carcone, Hicks, Hemker, Young, Johnson
 Nays: None
 Absent: Cash

Motion approved.

f. Approval of Resolution of Property Acquisition for the Northeast Ring Road

Mr. Quinn explained that this is the final resolution needed before the Township can begin the condemnation proceedings on two properties. He noted that all the parcels in this project are listed also.

Mr. Hicks moved to adopt the resolution for property acquisition between Lyon Township and the listed properties. Ms. Carcone seconded the motion.

Roll Call Vote: Ayes: Carcone, Hicks, Hemker, Johnson, Young, Roberts
 Nays: None
 Absent: Cash

Motion approved.

g. Tentative Special Assessment Roll for General Purposes

Mr. Quinn explained that this special assessment gives the Township the ability to roll delinquent items on the tax bills, i.e., sewer charges, grass cutting. He noted that there will be a public hearing on November 5, 2007.

Mr. Hicks moved to approve the tentative special assessment roll for general purposes for the delinquencies in sewer and grass cutting. Ms. Carcone seconded the motion.

Roll Call Vote: Ayes: Hemker, Hicks, Carcone, Roberts, Johnson, Young
 Nays: None
 Absent: Cash

Motion approved.

h. Interlocal Agreement for Ballot Layout & Programming Services with Oakland County for Elections

Ms. Johnson explained that there has been action by the State for ballot standards, which allows for this agreement for ballot layout and programming services. She noted that the County has agreed to do this for all municipalities for \$300 per election.

Ms. Johnson moved to approve the agreement for ballot layout and programming services with Oakland County and the Charter Township of Lyon as laid out in the agreement. Ms. Carcone seconded the motion.

Roll Call Vote: Ayes: Hicks, Johnson, Roberts, Young, Hemker, Carcone
 Nays: None
 Absent: Cash

Motion approved.

