

**CHARTER TOWNSHIP OF LYON
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
December 15, 2004**

Approved as submitted February 7, 2005.

DATE: December 15, 2004
TIME: 5:00 PM
PLACE: 58000 Grand River

1. **Call to Order:** Supervisor Young called the meeting to order at 5:03 PM.

2. **Pledge of Allegiance**

3. **Roll Call:**

Present:	Lannie Young, Supervisor Patricia Carcone, Treasurer Pamela Johnson, Clerk Dan Cash, Trustee Brent Hemker, Trustee John Hicks, Trustee
Absent:	Troy Schilling, Trustee
Also Present:	Matthew Quinn, Township Attorney Chris Olson, Township Superintendent Les Cash, Fire Chief Larry Phillips, Building Official
Guests:	5

4. **APPROVAL OF THE AGENDA**

Mr. Hicks made a motion to approve the agenda as submitted. Ms. Carcone supported the motion.

Voice Vote:	Ayes: All
	Nays: None
	Absent: Schilling

Motion approved.

5. **CALL TO THE PUBLIC**

Bob Ritter, 59255 Pontiac Trail, discussed the new development that is draining into their pond and flooding them out. He noted that he has spoken with Larry Phillips regarding this issue.

Robin Allen, 28550 Tindale Trail, questioned the status of the televising of the meetings. He submitted over 200 signatures of residents who want the meetings televised to the Board.

Mr. Quinn informed the Board that they did file an injunction against the Langans and that everything is going well.

6. OLD BUSINESS

a. 2005 Budget and 2004 Budget Amendments

Mr. Olson began reviewing and discussing a resolution he prepared for the Fiscal Year 2004. He reviewed the Park Fund, DDA Fund and the Building Department Fund for the Board.

Mr. Olson presented three different scenarios with regard to the Police Fund. He noted that the current staffing level is 13 deputies.

Scenario 1 – 13 deputies Scenario 2 – 12 deputies Scenario 3 – 12-1/2 deputies

Mr. Olson noted that each of these scenarios have either a shortfall or a surplus basis. He stated that he would like to recommend scenario 3 to the Board. He explained his reasons for this recommendation. He asked the Board for direction as to which scenario they agree with.

Mr. Cash made a motion to go with scenario 2. Ms. Carcone supported the motion. There was brief discussion regarding the motion. After the discussion, Ms. Carcone withdrew her support of the motion, therefore, the motion dies.

Mr. Young asked if there were any public comments regarding this issue. There were none.

Mr. Cash made a motion to approve scenario 3. Ms. Carcone supported the motion.

Voice Vote: Ayes: All
 Nays: None
 Absent: Schilling

Motion approved.

The next fund discussed was the Library Fund. He discussed the revenues and the spending of the Library. He noted that there was approximately \$28,000 in revenues that were not received through State Aid. It was noted that the revenues are \$176,000 for 2004 and the spending was \$234,000 for 2004. The Library was well over budget and in need of an amendment. Some of the Trustees commented that the Library Board needs to stay within their budget.

Mr. Olson noted that the Board is the body that approves the Library budget and it is up to the Library Board to make the budget work.

Mr. Cash made a motion to approve \$176,000 for the Library budget for 2005. Mr. Hicks supported the motion.

Mr. Young asked if there were any Board comments. Ms. Carcone stated that she started hounding Chris Olson about the Library budget early in the year because she saw the Library Fund balance decreasing and decreasing. She stated that she has to agree with Mr. Cash that the Library has a budget and that they have to live within it. She stated that they need to stop spending. Mr. Hemker stated that at the end of the year with \$176,000 it would give the Library a fund balance of approximately \$4,000. Mr. Cash noted that he does not want to see any fund balance at zero at the end of the year.

Voice Vote: Ayes: All
 Nays: None
 Absent: Schilling

Motion approved.

Mr. Olson continued with his review of the budget. He reviewed the Fire Station debt, Water Enterprise Fund, Sewer Fund and provided updates on the General Fund.

Mr. Young asked if there were any public comments. There were none.

Ms. Carcone made a motion to resolve to amend the Fiscal Year budget 2004 in the resolution presented to the Township December 15, 2004. Mr. Cash supported the motion.

Mr. Young asked if there was any discussion or debate. There was none.

Roll Call Vote: Ayes: Johnson, Cash, Hemker, Young, Hicks, Carcone
 Nays: None
 Absent: Schilling

Motion approved.

Mr. Young asked if there were any public comments regarding the 2005 budget. There were none.

Mr. Cash made a motion to approve the 2005 budget with the amendments discussed tonight. Ms. Carcone supported the motion.

Mr. Young asked if there was any discussion or debate. There was none.

Roll Call Vote: Ayes: Young, Cash, Hemker, Hicks, Carcone, Johnson
 Nays: None
 Absent: Schilling

Motion approved.

b. Elected Officials Salaries for 2005

Mr. Olson stated that the memo in the Board's packet basically recommends that the Clerk and Treasurer's salaries be set at \$55,000 for 2005, which would be effective with the first payroll period of 2005. He noted that this does represent an increase from \$50,760. He stated that this represents the study that was performed which indicates that these positions are significantly behind the rest of the market. He believed that this would bring the pay for these positions up to approximately average.

Mr. Young asked if there were any public comments. There were none.

Mr. Hicks made a motion by resolution to set the salary of the Township Clerk at \$55,000 per year beginning with the first payroll period of 2005. Mr. Cash supported the motion.

Mr. Young asked if there was any discussion regarding the motion. Mr. Hemker asked Mr. Olson to explain this again. Mr. Olson stated that in the earlier part of this year he analyzed all positions of the Township. He stated that there is an area wide average of \$53,799 for the Clerk. He stated that if they add 3% for 2005, it will take the average up to over \$55,000. He stated that with regard to the Treasurer's salary the expiring 2004 average is \$56,652. He noted that with the Treasurer's salary there is some different mixtures as to how this is funded in other jurisdictions. He stated that if they added 3% to this, they would be at \$58,352. Mr. Hemker questioned if the total compensation is \$55,000 and nothing is added to it. Mr. Olson responded that this is correct. Mr. Cash questioned if the "Further it be resolved" would be stricken from the resolution. Mr. Olson responded that this is correct.

Mr. Hicks noted that a portion of this was already approved in a previous budget but was not done in a timely manner, therefore, the Clerk and the Treasurer received the raise but had to return it.

Mr. Olson stated that if the Township wanted to really bring these salaries into compliance with other communities, they could increase it to \$56,000 or \$57,000 per year. He stated that he feels that \$55,000 is on the low side.

Roll Call Vote: Ayes: Carcone, Hicks, Young, Johnson, Cash, Hemker
 Nays: None
 Absent: Schilling

Motion approved.

Mr. Hicks made a motion by resolution to set the salary of the Township Treasurer at \$55,000 per year beginning with the first payroll period of 2005. Mr. Cash supported the motion.

Mr. Young asked if there is any comments or discussion. There was none.

Roll Call Vote: Ayes: Cash, Hicks, Hemker, Carcone, Johnson, Young
 Nays: None
 Absent: Schilling

Motion approved.

Mr. Young asked if there were any public comments regarding the Supervisor's salary. There were none.

Mr. Olson stated that the resolution in front of the Board this evening would set the Supervisor's salary at \$15,390 per year. He noted that he utilized a 3% adjustment, just like for the other positions.

Ms. Carcone made a motion by resolution to set the salary of the Township Supervisor at \$15,390 per year beginning with the first payroll period of 2005. Mr. Cash supported the motion.

Mr. Young asked if there were any comments regarding the motion. He stated that one of the things that he is concerned about is taking care of the employees of the Township in trying to get them to a comparable rate of pay. He stated that they need to try and bring Chris Olson's salary up also. He stated that he did make a campaign promise that he would try to cut the Supervisor's salary, and would like to propose that the salary be set at \$10,000 for the Supervisor. He noted that the remainder of the money could be allocated to other salaries.

Ms. Carcone stated that she felt that Mr. Young would earn every penny of the \$15,390. She stated that she is very pleased that Mr. Young has served the public already. Ms. Johnson concurred. She stated that they have seen a lot of work and caring come out of the Supervisor's office already. She stated that she does not feel that the salary should be cut, it is well deserved.

Roll Call Vote: Ayes: Cash, Carcone, Johnson, Hicks
 Nays: Hemker, Young
 Absent: Schilling

Motion approved.

c. GRS Settlement

The update on this issue was provided earlier in the agenda.

d. Meeting Start Time

Mr. Cash stated that since they have been going pretty late with the meetings, he wondered if they could begin the meetings at 6:00 PM in lieu of 7:00 PM. He felt that this hour would make a big difference.

Mr. Cash made a motion to move the Township Board meeting starting time to 6:00 PM. Mr. Hicks supported the motion.

Mr. Young asked if there were any comments regarding the motion. Mr. Cash noted that he has spoken with Mr. Schilling, who indicated to him that 6:00 PM starting time would be okay with him. Ms. Carcone stated that as much as she would love the earlier start time, she is concerned with the freeway and people coming home from work, and that she would not want to exclude any of the residents from being able to attend. She stated that if they structured the agenda so that all the housekeeping items were done early, this would allow residents to come.

Mr. Hemker questioned if this issue could be decided at the next meeting when there is more public present and they can see how the public feels. Ms. Carcone concurred with Mr. Hemker's idea. Ms. Johnson noted that they would have to re-advertise the calendar since it has already been advertised with a start time of 7:00 PM.

Mr. Cash made a motion to table this issue until the next regular Board meeting. Mr. Hemker supported the motion.

Voice Vote: Ayes: All
 Nays: None
 Absent: Schilling

Motion approved.

7. ADJOURNMENT

Ms. Carcone made a motion to adjourn the meeting. Ms. Johnson supported the motion.

Voice Vote: Ayes: All
 Nays: None
 Absent: Schilling

Motion approved. The meeting was adjourned the meeting at 7:10 PM.

Respectfully Submitted,

Deby Cothery

Deby Cothery
Recording Secretary

Pamela Johnson

Pamela Johnson
Clerk