

**CHARTER TOWNSHIP OF LYON
BOARD OF TRUSTEES
MEETING MINUTES
December 1, 2003**

Approved as corrected January 5, 2004.

DATE: December 1, 2003
TIME: 7:00 PM
PLACE: 58000 Grand River

Call to Order: Supervisor Shigley called the meeting to order at 7:02 PM.

Roll Call: Present: Joseph Shigley, Supervisor
Patricia Carcone, Treasurer
Pamela Johnson, Clerk
Steven Adams, Trustee
Ray Bisio, Trustee
Dan Cash, Trustee
Lannie Young, Trustee

Also Present: David Gillam, Township Attorney
Matt Quinn, Township Attorney (arrived @ 8:40 PM)
Chris Olson, Township Superintendent
Chris Doozan, Township Planner
Loren Crandell, Township Engineer
Les Cash, Fire Chief
Larry Phillips, Building Official

Guests: 20

1. APPROVAL OF THE CONSENT AGENDA

- Approval of Special Meeting Minutes of October 21, 2003
- Approval of Special Meeting Minutes of October 27, 2003
- Approval of Regular Meeting Minutes of November 3, 2003
- Approval of Disbursements
- Approval of Financial Statements through October, 2003
- Zoning Officer Report
- Sheriff Department Monthly Report
- Superintendent Report
- Building Department Monthly Report
- Fire Department Monthly Report
- Annual Meeting Calendar for Township Boards' Meetings
- Engineer Monthly Report

Ms. Johnson requested that the October 27, 2003 special meeting minutes be removed from the Consent Agenda. She stated that there is a correction that needs to be made.

Mr. Shigley requested that the Annual Meeting Calendar for Township Boards' Meetings be removed from the Consent Agenda for discussion.

Ms. Carcone made a motion to approve the consent agenda as modified. Mr. Bisio supported the motion.

Roll Call Vote: Ayes: Carcone, Shigley, Johnson, Adams, Carcone, Young, Bisio
 Nays: None

Motion approved.

2. CALL TO THE PUBLIC ON NON-AGENDA ITEMS

Darcy Hollon, 24300 Martindale Road, stated that after the City started construction in the middle of town traffic became very heavy on Martindale Road. Once the City completed construction traffic on Martindale Road lightened up some but it didn't go back to what it was pre-construction. She stated that it was her understanding that last year Oakland County promised to put in a traffic signal at the intersection. She asked the Board to help pursue this. Mr. Olson noted that this is slated as one of Oakland County's projects for next year.

Robin Allen, 28550 Tindale Trail, stated that in May Mr. Altgilbers informed the Board that they had a firm contract with an Engineering firm to study the noise problem. At that time he said that the firm would be taking measurements for eight weeks and do computer monitoring for four weeks. He stated that it has now been six months and they have not seen any results from the testing.

Mr. Allen stated that Continental said that they would shut the bag house down on weekends, but the last five weekends the bag house has run. He noted that he spoke with Mr. Altgilbers at a meeting about 1-1/2 weeks ago and asked him why the bag house has been running. He stated that Mr. Altgilbers told him it was so that they could get the furnaces cleaned out so that they can shut the bag house down over Thanksgiving weekend. He noted that the bag house ran the whole Thanksgiving weekend. He stated that he called the hotline and requested a call back from Mr. Altgilbers. He stated that he was informed by the answering service that Mr. Altgilbers refused to take his telephone call. Because of this he would like to ask the Board to adopt the resolution that Mr. Shigley and Mr. Adams spoke about several months ago.

Donna Halinski, Continental Aluminum, stated that the noise testing is on track and due to pending litigation Mr. Altgilbers has not been able to discuss it. She stated that Mr. Altgilbers is confident that he will be able to discuss this within the next month or two. She stated that with regard to the bag house, they received a late order and one furnace was operated over the weekend. She stated that Continental has launched a web site. The web site is www.continentalaluminum.com.

Harold Grove, 28735 Hovey Lane, stated that with regard to Continental and the noise on the weekends. He stated that if he understands Ms. Halinski correctly, one of the reasons for continued operations this past weekend was due to the fact that they got a special order. He questioned if they can interpret this as saying that they will remain closed down on weekends when they don't have special orders. He stated that he feels that Continental should be closed down, period, on weekends.

3. APPROVAL OF AGENDA

The following items were added to the agenda:

- Zoning Text, Zoning Map Amendments and General Law Amendments
- Reprogramming CDBG Funds of 2000
- Amendments to the 2003 Budget

The following item was removed from the agenda:

- Executive Session regarding Pending Litigation

Ms. Carcone made a motion to approve the agenda as modified. Ms. Johnson supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Voice Vote: Ayes: Adams, Carcone, Cash, Johnson, Shigley, Young
 Nays: Bisio

Motion approved.

4. ANNOUNCEMENTS AND COMMUNICATIONS

Meeting of Community Advisory Workgroup and Michigan Department of Community Health – Tuesday, December 9, 2003 – 6:30 – 8:00 PM

Ms. Johnson stated that Eleanor Cevora, a past member of the DDA, passed away on Saturday. She asked that everyone remember Eleanor and her family in their prayers.

5. UNFINISHED BUSINESS

a. Resolution Determining Necessity of Improvements on New Hudson Drain/Lyon Crossing Storm Sewer Improvements Special Assessment District

Mr. Gillam explained that this matter was tabled at last month's Board meeting. This is the initial resolution that the Board would adopt determining that there is a necessity for a closer look at the establishment of a special assessment district for improvements in the area of Grand River, Milford and Pontiac Trail. He stated that in his review of the minutes from the last meeting, the issue that came up is that there are some property owners that are potentially members of the district that objected to the concept indicating that there was no necessity for these particular improvements.

Mr. Gillam stated that because this is a district that is proposed to be established by the Township's incentive as opposed to the request of the members of the potential district, State Law provides that if more than 20% of the property owners object, then the Township cannot go forward with the special assessment district. He stated that Tony Antone was present at the last meeting as a representative of Kojaian and stated that they object to the development of the district.

Mr. Gillam stated that per the planned development agreement that the Township has with Kojaian, they cannot object to the need for the special assessment district. He stated that they do have the right to contest, and if necessary, challenge the amount of the assessment that is levied on them to the Tax Tribunal. He stated that Kojaian's acreage cannot be taken into consideration in terms of calculating the 20% figure. He stated that the Township Engineers have calculated that the percentage of property owners who objected to this is 3.6%.

Mr. Gillam stated that if the Board feels that there is a necessity for these improvements, then they can adopt this resolution to get the process started. He stated that this does not mean that the improvements are going to take place or that a specific allocation has been determined as to the cost at this point in time, but it will get the ball rolling.

Mr. Gillam stated that there are really two separate resolutions, the first is item 8a, which is the determination of whether there is a necessity for these improvements. This resolution would further direct the staff to make a preliminary determination as to which properties would be subject to the

assessment and what the amount of the assessment would be. This would be subject to review by the Board at their January meeting.

Mr. Shigley noted that on page two of the resolution, the Total Cost amount is incorrect, it should be \$701,000 and not \$7,010,000. He stated that he does not disagree with the fact that the drains need improving, but he does disagree with the SAD. He stated that he would hate to see only a handful of citizens pay for something that is a benefit to everyone.

Mr. Young asked Mr. Gillam that in order to get this process moving, does it hinder the process if they were to pass the resolution in order to get something started. He stated that he agrees with Mr. Shigley and would like to see the Road Commission get involved in this. He questioned if this is putting the cart before the horse, if they pass this resolution or is this part of the process that they need to go ahead in order to get started but can always be checked along the way. Mr. Gillam responded that this is the first step in the process. If the Board decides that they do want to go with a special assessment, then they have to adopt the resolution at some time. He stated that just because the Board adopts one or both of the resolutions tonight, it doesn't mean that they have to go through with the special assessment district.

Mr. Adams questioned how this would affect the County. The County may say that the Township is going ahead with the SAD, let them handle it on their own. Mr. Shigley noted that the County is not exactly jumping to fix this intersection. The problem has been going on a long time.

Mr. Bisio questioned where they stand with the Road Commission. Has anyone talked with the Road Commission. Mr. Crandell responded that they are in the process of setting up a meeting with the Road Commission regarding this issue. He noted that they have sent letters to the Drain Commission and the Road Commission. Mr. Adams and Mr. Bisio stated that they would like to be included in the meeting with the Road Commission.

Mr. Young questioned if the grant money is in jeopardy if they don't move quickly on this. Mr. Crandell responded that the design work has to be done by the end of the year. He stated that they will have the design done. He stated that the grant funds will pay for 75% of the design work.

After further brief discussion, the Board concurred that this issue should be tabled to allow time to discuss this issue with the County to see what they are willing to do to help.

Mr. Bisio made a motion to table the Resolution Determining Necessity of Improvements on New Hudson Drain/Lyon Crossing Storm Sewer Improvements Special Assessment District. Mr. Adams supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Voice Vote: Ayes: All
 Nays: None

Motion approved.

b. Resolution Setting Hearing Date on the New Hudson Drain/Lyon Crossing Storm Sewer Improvements Special Assessment District

Mr. Young made a motion to table the Resolution Setting Hearing Date on the New Hudson Drain/Lyon Crossing Storm Sewer Improvements Special Assessment District. Ms. Carcone supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Voice Vote: Ayes: All
 Nays: None

Motion approved.

c. Tanglewood Grenlefe Subdivision West PD Amendment – Second Reading and Proposed Adoption

Mr. Doozan summarized the comments indicated in the McKenna Associates, Inc. letter dated September 8, 2003. He noted that this would be the second reading.

Mr. Adams made a motion to consider this the second reading and adoption of the planned development amendment for AP-97-19, Tanglewood Grenlefe Subdivision West. Ms. Carcone supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. Mr. Bisio stated that the situation with the waste treatment facility at Tanglewood is still up in the air. He questioned if it has been approved to tie in the 27 houses or not. Mr. Doozan responded that he did not believe that it makes any difference with respect to the Grenlefe Subdivision West planned development agreement. He stated that if they don't have the ability to hook into a utility system, then they will not be able to build it.

Mr. Shigley asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Adams, Shigley, Carcone, Johnson, Bisio, Cash, Young
 Nays: None

Motion approved.

d. Proposed Resolution Declaring Intention to Ownership and Operational Responsibility for Type 1 Public Water System – Woodwind

Mr. Olson stated that this resolution will reverse the action taken by the Board in May, 2003. He briefly summarized the action that was taken in May.

Mr. Olson stated that this would be subject to Woodwind providing, in writing, the following:

- what equipment will be included
- a written approval and acceptance by MDEQ and the Township Engineers
- legal descriptions of the land surrounding the wells to ensure that there is proper isolation distances
- documentation indicating that it is free and clear of any Woodwind obligations with South Lyon Schools

Mr. Olson stated that these things need to be provided by Woodwind in order to put this into motion. Should these things not be provided, then the resolution would not have any force in effect.

Mr. Olson stated that the other aspect of this is the time table and obligations that South Hill Construction has with the entity dealing with the people who have purchased the lots and the school system. He stated that the Township is not assuming these obligations nor are they

assuming the time tables. He noted that there has already been a letter from the school system indicating that will not be paying any sort of tap in fees. He stated that this is not a condition of the Township, the school system will pay whatever fees that any other customer pays.

Mr. Adams stated that he gets nervous when somebody wants to give the Township something. He questioned what benefit would it be to the Township if they take ownership of this. He stated that when you take ownership, you also take on responsibility. Mr. Olson responded that there are a couple reasons why the Township should take this over. The first being that the more customers on the system will help the revenue stream for the benefit of all. The other would be that this would be interconnected with the Township's overall system, therefore, getting water from both ends of the Township until such a time that they can be linked together down South Hill Road creating a loop system. He stated that if they can link the systems together it would benefit a number of other properties in between including those that border the City of South Lyon. He stated that it will also reduce the need for storage because the Township already has storage. Brief discussion continued.

Mr. Young stated that the merits of having the system all in one loop, considering the things that are being done in the Township, but his question would be that if they don't have all the things in the agreement together, what weight or purpose does this letter of intent serve. Mr. Crandell that this will help speed up the MDEQ process.

Mr. Shigley questioned if this is a similar situation with the schools. Mr. Crandell responded that it is but that they have made it very clear to the schools that the Township is not under the obligation. He stated that the Woodwind has the obligation.

Mr. Olson reminded the Board that the Township has the outs in this and the Woodwind is under the obligation to provide the Township with a number of pieces of information and verification. He stated that if Woodwind does not provide this information, then the Township does not have to go through with this.

Mr. Bisio questioned why Woodwind couldn't hold onto the system until after they supply water to the schools and then give the system to the Township. Mr. Crandell responded that Woodwind might do this.

Mr. Adams asked Legal Counsel if it is in the best interest for the Township to take ownership of this system. Mr. Gillam responded that this is more of a policy question that he cannot answer. He stated that anytime you take ownership of something, you undertake certain responsibilities. He stated that there are certain benefits but there are also certain responsibilities that go along with ownership. He stated that, as Mr. Young has pointed out, this is a resolution declaring intent and would be subject to a later agreement if all the conditions contained in the resolution are met by Woodwind.

There was discussion with regard to the water systems in the Township and the developments that will be coming up that will need to hook to a water system.

Mr. Bisio questioned who is going to pay to hook up Woodwind to Tanglewood. Mr. Crandell responded that the customers of the system are going to pay. He noted that the developers are going to pay a big chunk of the hook up fees.

Mr. Crandell explained why the County and Mr. Harris want to get out of the water business.

Mr. Shigley stated that he understands the concept of a public entity being in charge of a public water system. He stated that he is a little confused as to why now they want their original action reversed. Mr. Crandell stated that in May Mr. Harris could not legally turn the water system over

to the Township. He stated that Mr. Harris needed something to expedite the MDEQ review, which is why the Township passed the earlier resolution.

Ms. Carcone concurred with Mr. Crandell. She stated that they are now in the water and sewer business and their responsibility is to our community. She gave an example of why the County does not want to be in the water business anymore. She stated that back in May Bob Harris was hoping to take over the Township's water system. At that time the Township did not have the prospect of Phoenix, Hornbrook and Friedlander, which is now going to come down and connect to our system.

She noted that the Township is in a totally different situation than they were in May. She felt that this would only benefit the Township's customers because at the Township level they can provide better service.

Mr. Olson clarified why they took the action they did in May and why they are looking at this issue again today. He stated that it was purely to assist the review process with the MDEQ. He stated that it turned out that the MDEQ's review of a private system is different than imagined by Mr. Harris' group. It actually added time and a few steps that they did not anticipate. He stated that it has always been Mr. Harris' intention to donate the water system to the Township.

After further discussion, Mr. Shigley called for a motion.

Mr. Young made a motion to adopt the resolution that Lyon Township is Declaring Intention to Ownership and Operational Responsibility for Type 1 Public Water System – Woodwind. Mr. Cash supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. Mr. Shigley stated that in the future the Board should have more information so that they don't have to spend so much time on one issue. Mr. Bisio stated that he needs much more information on this before he could vote in the affirmative. Mr. Adams stated that he would like to have more information and see some figures.

Mr. Shigley asked if there were any public comments.

Darcy Hollon, 24300 Martindale Road, questioned where the development and water facility is located. Mr. Shigley responded that it is off Ten Mile Road across from the driving range. She stated that with the extension of the water, if it comes along Martindale Road, she does not want her Hickory Tree taken down.

Roll Call Vote: Ayes: Carcone, Cash, Young, Shigley, Johnson, Adams
 Nays: Bisio

Motion approved.

e. Pontiac Trail/Martindale Road Sanitary Sewer SAD – Award Contractor Bid

Mr. Crandell explained that the bond has been sold for the special assessment district for the Pontiac Trail/Martindale Road sanitary sewer system that was recently established. He stated that the bids for the project were opened on July 22, 2003, with DOC being the low bidder at \$655,313.83. He stated that they are recommending that the contract be awarded to DOC based on the review of their records. He stated that DOC has not worked for the Township but has done work in the Township. He stated that DOC had quite good references and feels confident that they can do the work.

Mr. Young questioned the unit pricing and if they can hold DOC to the prices quoted. Mr. Crandell responded that they can. There was further discussion with regard to the unit prices quoted.

Mr. Adams made a motion to award the contract for the Pontiac Trail/Martindale Road Sanitary Sewer SAD to DOC. Mr. Young supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. Ms. Carcone asked Mr. Adams to amend his motion to include the dollar amount.

Mr. Adams amended his motion to include the dollar amount of the project, \$655,313.83. Mr. Young supported the amendment to the motion.

Mr. Shigley asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Young, Cash, Johnson, Adams, Bisio, Carcone, Shigley
 Nays: None

Motion approved.

f. Request for Workshop Meeting to Review Proposed Planned Development Regulations

Ms. Johnson stated that this item has been carried over twice from previous agendas. She asked the Board if they would like to set a date for a workshop meeting to discuss this issue.

There was brief discussion with regard to setting up a sub-committee to discuss this issue, but the Board determined that a joint workshop meeting of the Board and the Planning Commission would be set for January 5, 2003 at 6:00 PM.

Mr. Young made a motion to schedule a joint workshop meeting of the Board and the Planning Commission for January 5, 2003 at 6:00 PM. This joint meeting will be adjourned five minutes before the regular meeting. Mr. Adams supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Voice Vote: Ayes: All
 Nays: None

Motion approved.

6. NEW BUSINESS

a. Resolution to Authorize Electronic Transactions Under PA 738 of 2002 and Treasurer Policy for Automated Clearing House (ACH) Arrangements and Electronic Transactions of Funds

Ms. Carcone stated that the State decided to draft a House Bill declaring that municipalities have to have a resolution authorizing electronic transfers. She stated that just about every municipality she knows of has already passed a resolution for this. She stated that the Township already has electronic payroll.

Ms. Carcone explained that she got the information off the MTA web site and just inserted the Township's name where applicable.

Mr. Adams made a motion to adopt the Resolution to Authorize Electronic Transactions Under PA 738 of 2002 and Treasurer Policy for Automated Clearing House (ACH) Arrangements and Electronic Transactions of Funds. Ms. Johnson supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Bisio, Carcone, Shigley, Johnson, Adams, Cash, Young
 Nays: None

Motion approved.

b. First Reading of Proposed Amendment to Emergency Services/Cost Recovery Ordinance

Mr. Shigley stated that he understands why they have to do this and feels that it is a very good plan.

Mr. Adams felt that this is a good way for the Township to recover the cost for emergency services that they do provide.

Ms. Johnson stated that they just got this tonight and the Township's policy, which they will be discussing later tonight, requires that this be published prior to a first reading. She questioned how this will be affected, since it has not been published yet. She also questioned if it could be published prior to the second reading. Mr. Gillam responded that in terms of any policy regarding the adoption of amendments that is not actually in place as of yet, but on the agenda for later tonight, the Township Act requires publication before adoption. He stated that he does not feel that there is any problem if this is published next week, just as long as it is published before it is adopted.

Ms. Carcone made a motion to approve the first reading of the Proposed Amendment to Emergency Services/Cost Recovery Ordinance. Mr. Cash supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Adams, Young, Johnson, Cash, Carcone, Shigley, Bisio
 Nays: None

Motion approved.

c. Land Conservancy Presentation

Donna Folland, Oakland Land Conservancy, gave a brief presentation of who the Oakland Land Conservancy is and what they do. She also suggested some ways that perhaps they could partner and give assistance to the Township to preserve and protect open space.

Ms. Johnson made a motion to take a five minute break to allow Ms. Folland time to set up her presentation. Ms. Carcone supported the motion.

Voice Vote: Ayes: All
 Nays: None

Motion approved. The Board took a five minute break.

d. Trustee Young – Request Staff Paid Holidays

Mr. Young stated that what prompted him to ask Ms. Johnson to put this on the agenda this evening was a couple of things, one the way Christmas and New Years falls on the calendar and second is an article that he read in Fortune Magazine. He briefly discussed what was written in the article.

Mr. Young stated that they can't do a lot for their employees because of the limited budget but sometimes they can promote harmony and a good atmosphere, if they can sometimes do things for the employees. He stated that for this reason he would like to propose that Friday, December 26, 2003 and Friday, January 2, 2004 they give the employees these days off as holidays. He noted that he has talked with the employees who have indicated that these two days are usually very slow.

Mr. Young made a motion to have December 26, 2003 and January 2, 2004 as days off for the Township employees. Mr. Cash supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board.

Mr. Shigley stated that this does seem like the logical thing to do. He stated that it occurred to him that they have told the public that the office is going to be open. He stated that this might be a good time for the Trustees to fill in for the employees. He stated that this would give the Trustees an opportunity to see what they are up against and what the day to day operations are. Ms. Carcone stated that the Trustees would not be able to collect taxes.

Mr. Adams stated that he feels that the offices should be open to accommodate the residents who have the day off and want to come in and pay their taxes.

Mr. Young stated that his motion didn't include this because the Township offices will be open the next week. He stated that he does not believe that people are going to come in the day after Christmas to pay their taxes.

Mr. Bisio questioned if the residents know that the office will be closed. Ms. Carcone stated that they can post the days. She stated that she has to be in her office one day between December 25 and December 31. She stated that she would really like to give the days off to the girls who work for her, which are part-timers.

Mr. Shigley stated that he would like to propose that his suggestion be an amendment to the motion.

Mr. Young amended his motion to say that they leave the Township office open and that the Trustees and Supervisor will fill in on both these days. Mr. Bisio supported the amendment.

Mr. Young stated that he wants to make sure that the motion is understood. He re-stated the motion.

Mr. Young stated that the motion is that the Township employees will have December 26, 2003 and January 2, 2004 off as a holiday and that the four Trustees and the Supervisor will fill in so that the Township offices can remain open.

Mr. Shigley asked if there were any public comments.

Les Cash, Fire Chief, stated that he feels that it is a good gesture, but is kind of asinine for people to come in from the general public coming in for a specific purpose and then being told that

they can't help them. He stated that he feels that people are going to get mad and walk out.

Jim Hamilton, 24200 Martindale Road, questioned if the employees are going to be compensated for the days off. He noted that this was not in the motion. Ms. Carcone responded that they will not get paid, they will just get the day off.

Mr. Olson stated that the Board might want to think about what the Chief just said so that expectations are not duly raised. Ms. Carcone stated that they could advertise that the Treasurer's office will not be open. Mr. Olson stated that they could advertise that it will be more of an open discussion or coffee with the Trustees.

Mr. Young stated that he would like to amend his motion again because he did not realize how complicated this would be until everybody started discussing it. He stated that if they close the office and if the Trustees want to be here to answer any questions of the residents, then that would be fine. He felt that if they leave the office open, it will be complicated.

Mr. Cash questioned if they would have to post it, if there are four Board members present.

Mr. Young amended the motion to state that they close the Township office December 26, 2003 and January 2, 2004 and give the employees these days off as a holiday. Mr. Cash supported the amendment to the motion.

Darcy Hollon, 24300 Martindale Road, questioned if it would be a hardship on the three employees that won't get paid. Ms. Carcone responded that they would love to have the day off.

Roll Call Vote: Ayes: Adams, Young, Johnson, Cash, Carcone, Bisio
 Nays: Shigley

Motion approved.

e. Clerk Johnson – Request Approval for Payroll Quote

Mr. Shigley stated that he owns stock in Paychex and asked the Board to not include him in any of the discussion for this issue tonight. Mr. Quinn questioned if Mr. Shigley owned 10% of Paychex. Mr. Shigley responded that he does not own 10%, therefore, he will be included in the discussion and any vote taken regarding this issue tonight.

Ms. Johnson explained that they are always looking for ways to cut the budget. She stated that Paychex requested that they be allowed to give the Township a quote. Ms. Johnson stated that Paychex does work for Allen Park, White Lake Township and other municipalities. She noted that the quote she received from Paychex is less than what they have already spent this year with the company they are currently using. She stated that Paychex is willing to give the Township free W-2's for 2004, which is a savings of over \$300.00.

Ms. Carcone made a motion to approve Paychex Payroll services for Lyon Township beginning with the first payroll in mid-January. Mr. Bisio supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. Mr. Adams complimented Ms. Johnson for taking this kind of initiative in trying to cut the Township's costs.

Mr. Shigley asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Shigley, Adams, Bisio, Young Carcone, Cash Johnson
 Nays: None

Motion approved.

f. Zoning Text Amendments, Zoning Map Amendments and General Law Ordinance Amendments

Mr. Quinn stated that the Board is looking at adopting a policy or procedure that is outlined in each of these that would be effective from this day out.

Mr. Young stated that if they are adopting a policy that is going to run for awhile, he felt that the language should be more general. He felt that "Cooper, Shifman, Gabe, Quinn & Seymour" should be replaced with "Township Legal Consultants". Mr. Quinn indicated that this could be changed.

Mr. Young made a motion to adopt the Zoning Text Amendments, Zoning Map Amendments and the General Law Ordinance Amendments as outlined in the forms provided with the change in paragraph one of each document to state "The appropriate Department or Consultant shall submit the proposed language to the Township Legal Consultants...". Ms. Carcone supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Young, Adams, Shigley, Johnson, Bisio, Cash, Carcone
 Nays: None

Motion approved.

g. Reprogramming CDBG Funds of 2000

Mr. Doozan reviewed the comments indicated in the McKenna Associates, Inc. memorandum dated November 26, 2003 regarding this issue.

Mr. Bisio made a motion to approve by resolution the reprogramming of CDBG Funds from the 2000 Program Year in the amount of \$1,316.50 from condemnation/demolition to removal of architectural barriers. Ms. Carcone supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Cash, Shigley, Adams, Bisio, Carcone, Johnson, Young
 Nays: None

Motion approved.

Mr. Bisio made a motion to schedule a public hearing for January 5, 2004 for the reprogramming of the CDBG Funds from the 2000 Program Year. Ms. Johnson supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Adams, Carcone, Young, Shigley, Cash, Johnson, Bisio
 Nays: None

Motion approved.

h. Amendments to the 2003 Budget

Mr. Olson reviewed and explained the amendments he is suggesting to the 2003 Budget.

Mr. Shigley and Mr. Bisio expressed their concerns regarding the amendments to the budget. Mr. Bisio stated that he does not have enough time to absorb this information. He stated that he does not understand it and that he does not agree with it.

The Board briefly discussed the amendments proposed by Mr. Olson to the budget.

Ms. Carcone made a motion to approve the budget amendments submitted by Township Superintendent, Chris Olson, for the year 2003. Mr. Cash supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Young, Carcone, Johnson, Cash
 Nays: Bisio, Shigley, Adams

Motion approved.

7. ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

a. Approval of the Special Meeting Minutes of October 27, 2003

Ms. Johnson explained the correction that needs to be made to the minutes.

Ms. Johnson made a motion to approve the special meeting minutes of October 27, 2003 with the deletion of lines 109 and 110 per Legal Counsel's recommendation. Ms. Carcone supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Voice Vote: Ayes: All
 Nays: None

Motion approved.

b. Annual Meeting Calendar for Township Board's Meetings

Mr. Shigley stated that the holiday schedule listed for the Township office only indicates twelve days in lieu of thirteen days. He noted that Christmas Day is missing from the list. Ms. Johnson stated that Christmas Day falls on a Saturday in 2004. It was noted that Thursday, December 23, 2004 would be added to the list of holidays for Christmas Day.

Ms. Carcone made a motion to approve the meeting schedule including the holiday schedule adding December 23, 2004 as a holiday for Christmas Day. Mr. Young supported the motion.

Mr. Shigley asked if there were any comments regarding the motion from the Board. There were none. He then asked if there were any public comments. There were none.

Roll Call Vote: Ayes: Carcone, Adams, Young, Bisio, Johnson, Shigley, Cash
 Nays: None

Motion approved.

8. MISCELLANEOUS DISCUSSION

Shirley Baker, 27239 Stancrest, discussed the traffic at Eleven Mile and Martindale Roads. She felt that there should be a four way stop at this intersection. She stated that some people stop and some don't and right now it is not a stop street. Mr. Olson stated that he would put in a request with the Road Commission of Oakland County.

9. ADJOURNMENT

Mr. Bisio made a motion to adjourn the meeting. Ms. Carcone supported the motion.

Voice Vote: Ayes: All
 Nays: None

Motion approved. The regular meeting was adjourned at 10:12 PM.

Respectfully Submitted,

Deby Cothery

Deby Cothery
Recording Secretary

Pamela Johnson
Clerk